

Mortgage Loan Program Loan Commitment System 1003 Upload Tool Instructions

NOTE: 1003 applications import directly in the Loan Commitment System version 16 using the .FNM (Fannie Mae) file format. Applications can only be uploaded one time.

1. Enter loan as a "New Loan Commitment."



2. Select correct Program, Product and Downpayment combination. Click "New Loan."



3. Click "Attached 1003 File."



4. Browse and upload the correct .FNM file.



Once file is attached click "New Loan"

5. Complete, verify and edit all information tabs on the system

