



# Household Demographic/Project Information Form

## Minnesota Urban and Rural Homesteading (MURL) Program

**Instructions:** Please fill out this Household Demographic/Project Information Form for each household and/or unit assisted by Minnesota Housing. Your timely and accurate completion of this form enables Minnesota Housing to ensure that MURL resources are being used efficiently and for the purpose of its stated goals.

You can find much of the information needed to fill out this form from the following documents: the HUD 1 – Settlement Statement, the Uniform Residential Appraisal Report (URAR), most recent tax statement, and your original CRV application.

- Fill out this form in its entirety.

<b>ADMINISTRATOR INFORMATION:</b>	
Administrator Name:	
Contact Person:	MURL Agreement #:
Address:	E-Mail Address:
Phone Number:	FAX Number:

### SECTION A: Household Demographic Information

<b>BORROWER HOUSEHOLD INFORMATION:</b>		
Borrower Last Name, First Name, MI:		
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	DOB of Borrower: (mm/dd/yyyy)	Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Not Married (Includes Single, Divorced, Widowed)
Borrower Social Security Number <i>(Needed For Deferred Loan Borrowers Only)</i> :		
Ethnicity (select only one) <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race (select one or more): <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White	
<b>CO-BORROWER HOUSEHOLD INFORMATION</b>		
Co-Borrower Last Name, First Name, MI:		
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	DOB of Borrower: (mm/dd/yyyy)	Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Not Married (Includes Single, Divorced, Widowed)
Co-Borrower Social Security Number <i>(Needed For Deferred Loan Borrowers Only)</i> :		
Ethnicity (select only one) <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race (select one or more): <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White	
<b>HOUSEHOLD INFORMATION</b>		
Gross Household Annual Income: \$		
Number of Residents in Household Over Age 18:		Number of Residents in Household Under Age 18:
Date of Closing:		

**SECTION B: Property and Unit Information****PROPERTY INFORMATION**

Property Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

**FUNDS USAGE**

What is the source of the funds for this property?  Original MURL Funds  Revolving Loan Funds

**UNIT INFORMATION****Unit Information:**

Prior to project start, the unit was:  Occupied  Vacant Did site require environmental cleanup?  Yes  No

Property Year Built: \_\_\_\_\_ (four digit year)

Total Finished Square Feet: \_\_\_\_\_

Total Unfinished Square Feet: \_\_\_\_\_

Number of Bedrooms \_\_\_\_\_ Number of Bathrooms \_\_\_\_\_

Garage:  Yes  No Number of Stalls: \_\_\_\_\_

Visitability Addressed:  Yes  No

Garage Style:  Above ground  Underground

Lot Width: \_\_\_\_\_ Lot Depth: \_\_\_\_\_ Lot Square Footage: \_\_\_\_\_

**Single-Family, Detached Projects:**

Rambler  Split Entry  Split Level  1½ Story  2+ Story

**Ownership Type:**

Community Land Trust  Fee Simple  Tribal Trust/Allotted  Contract for Deed

**Institutional Correctional Work Crew (ICWC):** Was a ICWC used?:  Yes  No

**ACTIVITY USAGE (CHECK ALL THAT APPLY)**

Acquisition  New Construction  Value Gap Assistance  
 Demolition  Downpayment Assistance/Affordability Gap  Conversion of Use  
 Rehabilitation  Historic Preservation  Other:

**UNIT SALE PRICE INFORMATION**

Appraisal Value \$\_\_\_\_\_ Sales Price \$\_\_\_\_\_

**UNIT FINANCING INFORMATION**

First Mortgage Amount: \$\_\_\_\_\_

Was it a MN Housing First Mortgage?:  Yes  No

If yes, check one:  CASA  MMP

## SECTION C: Development Cost Information

UNIT DEVELOPMENT COSTS	Cost
<i>Hard Costs</i>	
1. Land Acquisition Cost	\$
2. Property (structure) Acquisition Cost	\$
3. Demolition Cost	\$
4. Site Preparation (water, sewer, roads)	\$
5. General Construction (Structural Additions/Alterations/Windows)	\$
6. Interior Finishing	\$
7. Exterior Finishing	\$
8. Roofing	\$
9. Electrical	\$
10. Plumbing	\$
11. Heating and Ventilation	\$
12. Energy Conservation	\$
13. Accessibility/Visitability	\$
14. Garage Construction	\$
15. Lead Abatement	\$
16. Contingency	\$
17. Other (fences, landscaping, etc.)	\$
<b>18. Total Hard Costs (Add 1 through 17)</b>	<b>\$</b>
<i>Soft Costs</i>	
19. Holding Costs (Real Estate Taxes, Utilities, Insurance, Construction Interest, etc.)	\$
20. Architect Fee	\$
21. Legal Fees	\$
22. Developer Fee	\$
23. Other Professional Fees (Marketing/Realtor, Survey & Platting, Environmental Assessment, Lead Inspection, Appraisal, Title/Closing, etc.)	\$
<b>24. Total Soft Costs (Add 19 through 23)</b>	<b>\$</b>
<b>25. Total Development (Add 18 and 24)</b>	<b>\$</b>
26. Soft Costs Per Finished Square Foot: (Divide #24 by total finished square foot.)	\$
27. Total Development Cost Per Finished Square Foot (Divide #25 by total finished square foot.)	\$

**SECTION D: Gap and Leverage Information**

<b>Value Gap Sources</b>		<b>Amount</b>
Minnesota Housing MURL Funds		\$
Other:		\$
Other:		\$
<b>Total Value Gap Contributions:</b>		<b>\$</b>
<b>Affordability Gap (Deferred Loan) Sources</b>		<b>Amount</b>
Minnesota Housing MURL Funds		\$
Other:		\$
Other:		\$
<b>Total Affordability Gap Contributions:</b>		<b>\$</b>
<b>Other Leverage (Non-MHFA) Funding Sources</b>		
<b>Organization Name/Source</b>	<b>Type</b>	<b>Amount</b>
Other:		\$
<b>Total Other Leverage Funding:</b>		<b>\$</b>

\_\_\_\_\_  
**Signature of Administrator**

\_\_\_\_\_  
**Date**