



**Operating Subsidy Renewal
Technical Assistance
March 7, 2013**



Preserve existing affordable housing.
Provide new opportunities
for affordable housing.
Prevent and end homelessness.
Mitigate foreclosure impact through
prevention and remediation.
Build our organizational capacity to excel
and achieve our vision.

AGENDA

1. Funding Availability and Grant Term
2. Overview of Changes to Operating Subsidy Renewal Application
 - A. Request by Funding Use Type
 - B. New Budget Formats
 - C. Expectations for Grant Administration
3. Review Application Materials
4. Questions and Answers



2013 Operating Subsidy Renewal

- Grant term will be two years
- Funding availability
- Competitive application
 - » Demonstrated need
 - » Complete application
 - » Compliance with reporting requirements
 - » Performance:
 - Grant administration
 - Vacancy, turnover, housing outcomes
 - Costs and resources



2013 OS Renewal Changes

- Request by Funding Use Type
 - » Tenant Service Coordinator
 - » Front Desk
 - » Revenue Shortfall
- Budget Forms – *NEW*
 - » No more Bud Rep!
 - » Template for Funding Use Type- TSC, FD, RSF
 - » Attested Year End Financial Statement
 - » Reconciliation for Cash Draws



2013 OS Grant Administration

- Close grant within 60 days after award
- Draw request within 60 days after end of fiscal year
- Notifications
- OS Reporting and Compliance



Expectations for OS Grantees

- Cost Containment
- Find replacement funds for operating subsidy
- Attend regular COC or Heading Home meetings



HSASMI Grantees- Expectations

- Mental health entity relationship
- Evidence based practices- fidelity scale
- New reporting system- MHIS
 - Mental Health Information System training via videoconference
 - June 3, 2013, 10:00-11:30 am
 - Title: MHIS – Housing w/Supports
 - **To register** for the training and get further details on the site locations use the DHS registration process via [TrainLink](#) and the [Adult Mental Health Training Learning Center](#)



Review Application Materials

- Application Instructions and Submission Checklist
- Application Form
- Budgets



TIMELINE

- **Notify of Intent to Renew by March 14, 2013**
- **Applications due April 15, 2013**
- **Award notification: June 21, 2013**
- **Close grants by the end of August 2013**



Resources

Application materials on the Minnesota Housing Website:

http://www.mnhousing.gov/housing/management/subsidy/MHFA_009028.aspx



For More Information Contact

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