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# 2007 Exhibit 1: Continuum of Care (CoC) Application

**U.S. Department of Housing  
and Urban Development**  
Office of Community Planning and Development

OMB Approval No. 2506-0112  
(exp. 3/31/10)

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## Part I: CoC Organizational Structure

<b>HUD-Defined CoC Name:</b>	<b>CoC Number</b>
<b>St. Paul / Ramsey County CoC</b>	<b>MN-501</b>

### A: CoC Lead Organization Chart

<b>CoC Lead Organization: Ramsey County Community Human Services Department</b>		
<b>CoC Contact Person: Jim Anderson</b>		
<b>Contact Person's Organization Name: Ramsey County Community Human Services Department</b>		
<b>Street Address: 160 E. Kellogg Blvd. #9500</b>		
<b>City: Saint Paul</b>	<b>State: MN</b>	<b>Zip: 55101</b>
<b>Phone Number: (651) 266-4116</b>	<b>Fax Number: (651) 266-4438</b>	
<b>Email Address: <a href="mailto:jim.anderson@co.ramsey.mn.us">jim.anderson@co.ramsey.mn.us</a></b>		

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### B: CoC Geography Chart

<b>Geographic Area Name</b>	<b>6-digit Code</b>
<b>St. Paul</b>	<b>274164</b>
<b>Ramsey County</b>	<b>279123</b>

# CoC Structure and Decision-Making Processes

## C: CoC Groups and Meetings Chart

CoC Planning Groups		Meeting Frequency (check only one column)				Enter the number of organizations/entities that are members of each CoC planning group listed on this chart.
		At Least Monthly	At Least Quarterly	At Least Biannually	Annually	
<b>CoC Primary Decision-Making Group</b> (list only one group)						
<b>Name:</b>	<b>St. Paul / Ramsey County Homeless Advisory Board</b>	X				40
<b>Role:</b>	Coordination of all community homeless planning; developer of City/County Plan to End Homelessness; Implementation of the Plan, including provision of direction to Continuum of Care Providers Group, Family Homeless Prevention and Assistance Advisory Committee, St. Paul / Ramsey County Funders Council. Provides advice and guidance to St. Paul City Council and Ramsey County Board of Commissioners on all issues related to homelessness.					
<b>Other CoC Committees, Sub-Committees, Workgroups, etc.</b>						
<b>Name:</b>	<b>Continuum of Care Provider Committee</b>	X				30
<b>Role:</b>	Planning and organizing the CoC annual application to HUD; Oversight and monitoring of HUD-funded projects; Provides peer-to-peer technical assistance on issues related to the performance of HUD funded projects.					
<b>Name:</b>	<b>St. Paul / Ramsey County Funders Council</b>	X				15
<b>Role:</b>	Oversees and promotes the development of housing and services for the homeless people; reviews projects, develops funding plans, tracks and monitors inventory of supportive housing					
<b>Name:</b>	<b>Ramsey County Family Homeless Prevention and Assistance Program (FHPAP) Advisory Committee</b>	X				12
<b>Role:</b>	Develops and oversees the implementation of homeless prevention work. Monitors the performance of 16 providers providing transitional housing and homeless prevention services					
<b>Name:</b>	<b>St. Paul Area Coalition for the Homeless</b>	X				58
<b>Role:</b>	Homeless information forum; policy advocacy					
<b>Name:</b>	<b>Ramsey Co. Low Income Citizen's Advisory Committee</b>	X				8
<b>Role:</b>	Policy advocacy with the Ramsey County Board on issues related to poverty and homelessness					
<b>Name:</b>	<b>Homeless Advisory Board – Singles Adult Committee</b>	X				7
<b>Role:</b>	Develop and provide information to the CoC on the trends, needs and resources for homeless single adults					
<b>Name:</b>	<b>Homeless Advisory Board – Families Committee</b>	X				10
<b>Role:</b>	Develop and provide information to the CoC on the trends, needs, and resources of homeless families with children					
<b>Name:</b>	<b>Stewardship Council</b>	X				16
<b>Role:</b>	Analyze the economic and programmatic stability and performance of site-based supportive housing projects to promote and support long-term viability.					

<b>Name:</b>	<b>Regional Metro Committee</b>	X				9
<b>Role:</b>	Implement state supportive services grant (\$5,000,000) to end chronic homelessness, in accordance with state's 10-year plan					
<b>Name:</b>	<b>Regional Metro Continuum of Care Coordinators</b>		X			7
<b>Role:</b>	Coordinate planning around programs and activities to reduce or end homelessness within the 7-county region, including the sharing of best practices in structuring and managing CoCs.					
<b>Name:</b>	<b>MN HMIS Governing Group</b>	X				17
<b>Role:</b>	Develop and oversee policies and practices related to the implementation with maximum participation of a statewide HMIS system.					
<b>Name:</b>	<b>MN Interagency Task Force on Homelessness</b>	X				7
<b>Role:</b>	Work across state organizations to build an effective statewide response to homelessness and homeless prevention. Provides guidance and technical assistance to CoC planning groups.					

## D: CoC Planning Process Organizations Chart

	Specific Names of All CoC Organizations	Geographic Area Represented	Subpopulations Represented, if any	
<b>PUBLIC SECTOR</b>	<b>STATE GOVERNMENT AGENCIES</b>			
	MN Housing Finance Agency	ST. PAUL/RAMSEY COUNTY	HIV	SA
	MN Department of Human Services	ST. PAUL/RAMSEY COUNTY	SMI	SA
	MN Department of Corrections	ST. PAUL/RAMSEY COUNTY	SMI	SA
	MN Department of Education	ST. PAUL/RAMSEY COUNTY	Y	SMI
	MN Employment and Economic Development Dept.	ST. PAUL/RAMSEY COUNTY	Vet	Y
	MN Veteran's Affairs Department	ST. PAUL/RAMSEY COUNTY	Vet	
	MN Department of Public Safety	ST. PAUL/RAMSEY COUNTY	SA	SMI
	<b>LOCAL GOVERNMENT AGENCIES</b>			
	Ramsey County Community Human Services Department	ST. PAUL/RAMSEY COUNTY	SMI	SA
	Ramsey County Community Corrections Department	ST. PAUL/RAMSEY COUNTY	SMI	SA
	Ramsey County Workforce Solutions Department	ST. PAUL/RAMSEY COUNTY	Y	
	Ramsey County Veteran's Services Office	ST. PAUL/RAMSEY COUNTY	Vet	
	Ramsey County Public Health Department	ST. PAUL/RAMSEY COUNTY	SMI	HIV
	City of Saint Paul PED	ST. PAUL		
	City of Saint Paul Mayor's Office	ST. PAUL		
	Ramsey County Board of Commissioners	ST. PAUL/RAMSEY COUNTY		
	St. Paul City Council	ST. PAUL		
	Metropolitan Council	ST. PAUL/RAMSEY COUNTY		
	<b>PUBLIC HOUSING AGENCIES</b>			
	St. Paul Public Housing Agency	ST. PAUL		
	Metropolitan Council HRA	RAMSEY COUNTY		
	<b>SCHOOL SYSTEMS / UNIVERSITIES</b>			
	St. Paul Public Schools	ST. PAUL	Y	
	St. Paul College	ST. PAUL/RAMSEY COUNTY	Y	
	Metro State University	ST. PAUL/RAMSEY COUNTY	Y	
	Century College	ST. PAUL/RAMSEY COUNTY	Y	
	Augsburg College	St. Paul/Ramsey County	Y	
	William Mitchell College of Law	St. Paul/Ramsey	Y	
	<b>LAW ENFORCEMENT / CORRECTIONS</b>			
	St. Paul Police	ST. PAUL	SA	SMI
	Ramsey County Sheriff	RAMSEY COUNTY	SA	SMI

	<b>LOCAL WORKFORCE INVESTMENT ACT (WIA) BOARDS</b>			
	<b>OTHER</b>			
<b>PRIVATE SECTOR</b>	<b>NON-PROFIT ORGANIZATIONS</b>			
	Ain Dah Yung	ST. PAUL/RAMSEY COUNTY	Y	SMI
	Battered Women's Legal Advocacy Project	ST. PAUL/RAMSEY COUNTY	DV	
	Breaking Free	ST. PAUL/RAMSEY COUNTY	SA	Y
	Central Community Housing Trust	ST. PAUL/RAMSEY COUNTY	SA	SMI
	Clare Housing	ST. PAUL/ RAMSEY COUNTY	HIV	
	CommonBond	ST. PAUL/RAMSEY COUNTY	SA	SMI
	Community Stabilization Project	ST. PAUL		
	Corporation for Supportive Housing	ST. PAUL/RAMSEY COUNTY	HIV	SA
	East Metro Women's Council	ST. PAUL/RAMSEY COUNTY	SA	SMI
	Face To Face Health and Counseling Service	ST. PAUL / RAMSEY COUNTY	Y	SA
	The Family Place	ST. PAUL/RAMSEY COUNTY	SA	SMI
	Freeport West	ST. PAUL/RAMSEY COUNT	Y	SA
	Guild, Inc.	ST. PAUL/RAMSEY COUNTY	SMI	SA
	Healthy Homes of MN	ST. PAUL/RAMSEY COUNTY	Y	
	House Calls	ST. PAUL/ RAMSEY COUNT	SA	SMI
	Hearth Connection	ST. PAUL/RAMSEY COUNTY	SA	SMI
	Homeline	ST. PAUL/RAMSEY COUNTY		
	Juel Fairbanks	ST. PAUL/RAMSEY COUNTY	SA	SMI
	Merrick Community Services	ST. PAUL		
	Minnesota Housing Partnership	ST. PAUL/RAMSEY COUNTY		
	MN Assistance Council for Veterans	ST. PAUL/RAMSEY COUNTY	Vets	SA
	MN Coalition for the Homeless	ST. PAUL/RAMSEY COUNTY	SA	SMI
	MN Homeless and Runaway Youth Services	ST. PAUL/RAMSEY COUNTY	Y	SA
	MN Seniors Federation	ST. PAUL/RAMSEY COUNTY		
Model Cities of St Paul	ST. PAUL/RAMSEY COUNTY	SA	SMI	
New Foundations, Inc	ST. PAUL/RAMSEY COUNTY	SA	SMI	

People, Incorporated	ST. PAUL/RAMSEY COUNTY	SMI	SA
Project For Pride in Living	ST. PAUL/RAMSEY COUNTY	SMI	SA
RS Eden	ST. PAUL/RAMSEY COUNTY	Y	SA
Southern MN Regional Legal Services	ST. PAUL/RAMSEY COUNTY		
South Metro Human Services	ST. PAUL/RAMSEY COUNTY	SMI	SA
St. Paul Urban League	ST. PAUL	HIV	SA
Theresa Living Center	ST. PAUL		
Tubman Family Alliance	ST. PAUL/RAMSEY COUNTY	DV	SA
Twin Cities Community Voice Mail	ST. PAUL/RAMSEY COUNTY		
The Vets Center	ST. PAUL/RAMSEY COUNTY	VET	
Wilder Foundation	ST. PAUL/RAMSEY COUNTY	SA	SMI
Wilder Research Center	ST. PAUL/RAMSEY COUNTY		
Women's Advocates	ST. PAUL/RAMSEY COUNTY	DV	SA
YWCA of St. Paul	ST. PAUL/RAMSEY COUNTY	SA	SMI
<b>FAITH-BASED ORGANIZATIONS</b>			
Catholic Charities	ST. PAUL/RAMSEY COUNTY	SA	SMI
Emma Norton Services	ST. PAUL/RAMSEY COUNTY	SA	SMI
Home of the Good Shepherd	ST. PAUL/RAMSEY COUNTY		
Lutheran Social Services	ST. PAUL/RAMSEY COUNTY	Y	SA
Metropolitan Interfaith Council for Affordable Housing (MICAH)	ST. PAUL/RAMSEY COUNTY		
St. Paul Area Council of Churches	ST. PAUL/RAMSEY COUNTY		
Salvation Army	ST. PAUL/RAMSEY COUNTY	Y	SMI
Union Gospel Mission	ST. PAUL/RAMSEY COUNTY	SA	SMI
<b>FUNDERS / ADVOCACY GROUPS</b>			
St. Paul Foundation	ST. PAUL/RAMSEY COUNTY		
Frey Family Foundation	ST. PAUL/RAMSEY COUNTY		
United Way of the Greater Twin Cities Area	ST. PAUL/RAMSEY COUNTY		
Family Housing Fund	ST. PAUL/RAMSEY COUNTY		
Local Initiatives Support Corporation	ST. PAUL/RAMSEY COUNTY		
MN Coalition for the Homeless	ST. PAUL/RAMSEY COUNTY		

St. Paul Area Coalition for the Homelessness	ST. PAUL/RAMSEY COUNTY		
Thrivent Financial For Lutherans	ST. PAUL/RAMSEY COUNTY		
Open Your Heart to the Hungry and Homeless	ST. PAUL/RAMSEY COUNTY		
Metro-wide Engagement for Shelter and Housing	ST. PAUL/RAMSEY COUNTY		
MN Federal Housing Action Coalition	ST. PAUL/RAMSEY		
<b>BUSINESSES (BANKS, DEVELOPERS, BUSINESS ASSOCIATIONS, ETC.)</b>			
Real Estate By Owner, LLC	ST. PAUL/RAMSEY COUNTY		
Duffy Development	ST. PAUL/RAMSEY COUNTY		
<b>HOSPITALS / MEDICAL REPRESENTATIVES</b>			
Access Works	ST. PAUL	SA	
Regions Hospital	ST. PAUL/RAMSEY COUNTY	SMI	SA
Westside Community Health Services	ST. PAUL/RAMSEY COUNTY	HIV	SA
Healthcare for the Homeless	ST. PAUL/RAMSEY COUNTY	HIV	SA
Healthcare for Homeless Vets	ST. PAUL/RAMSEY COUNTY	VET	SMI
<b>HOMELESS / FORMERLY HOMELESS PERSONS</b>			
Ralph	ST. PAUL		
Greg	ST. PAUL		
Perman	ST. PAUL		
Jim	ST. PAUL		
Danielle	ST. PAUL		
Karen	ST. PAUL		
Kimberly	ST. PAUL		
Jabbar	ST. PAUL		
Treza	ST. PAUL		
Latisha	ST. PAUL		
Susan	ST. PAUL		
Jessie	ST. PAUL		
<b>OTHER</b>			

\***Subpopulations Key:** Seriously Mentally Ill (SMI), Substance Abuse (SA), Veterans (VET), HIV/AIDS (HIV), Domestic Violence (DV), and Youth (Y).

## E: CoC Governing Structure Chart

1. Is the CoC's primary decision-making body a legally recognized organization (check one)?

- Yes, a 501(c)(3)  
 Yes, a 501(c)(4)  
 Yes, other – specify: \_\_\_\_\_  
 No, not legally recognized

2. If your CoC were provided with additional administrative funds from HUD, would the primary decision-making body, or an agent designated by it (e.g. a city or non-profit organization), be able to be responsible for activities such as applying for HUD funding and serving as the grantee, providing project oversight, and monitoring? Explain.

**Yes, provisionally. Additional administrative funds would enable our primary decision-making body, or a designated agency, to play a principal role in applying for HUD funding and providing project oversight and monitoring. However, our CoC would only be interested in this option if these funds are not taken from the competitive homeless assistance dollars. Also, we are not in favor of a single entity serving as the grantee for our CoC.**

3. What percentage of the decision-making body membership represents the private sector, including non-profit providers, homeless or formerly homeless persons, advocates and consumer interests, etc.?

\_85\_%

4a. Indicate how the **members** of the primary decision-making body are selected (check all that apply):

- Elected                       Assigned/Volunteer  
 Appointed                     Other – specify: \_\_\_\_\_

4b. Briefly explain the selection process. (For example, if 5 members are appointed and 6 are elected, explain why this process was established and describe how it works.) **The Homeless Advisory Board started with 10 appointments from the Ramsey County Board of Commissioners and 10 appointments from the St. Paul City Council. To provide greater cultural/ethnic and expertise diversity, volunteers from the community were recruited to join as full members. New members are formally approved by a majority vote of the original members.**

5. Indicate how the **leaders** of the primary decision-making body are selected (check all that apply):

- Elected                       Assigned/Volunteer  
 Appointed                     Other – specify

Chair and Vice Chair appointed by City Council and County Board, Ratified by full membership

## F: CoC Project Review and Selection Chart

<b>1. Open Solicitation</b>	
a. Newspapers <input checked="" type="checkbox"/>	d. Outreach to Faith-Based Groups <input checked="" type="checkbox"/>
b. Letters/Emails to CoC Membership <input checked="" type="checkbox"/>	e. Announcements at CoC Meetings <input checked="" type="checkbox"/>
c. Responsive to Public Inquiries <input checked="" type="checkbox"/>	f. Announcements at Other Meetings <input checked="" type="checkbox"/>
<b>2. Objective Rating Measures and Performance Assessment</b>	
a. CoC Rating & Review Committee Exists <input checked="" type="checkbox"/>	j. Assess Spending (fast or slow) <input checked="" type="checkbox"/>
b. Review CoC Monitoring Findings <input checked="" type="checkbox"/>	k. Assess Cost Effectiveness <input checked="" type="checkbox"/>
c. Review HUD Monitoring Findings <input checked="" type="checkbox"/>	l. Assess Provider Organization Experience <input checked="" type="checkbox"/>
d. Review Independent Audit <input type="checkbox"/>	m. Assess Provider Organization Capacity <input checked="" type="checkbox"/>
e. Review HUD APR for Performance Results <input checked="" type="checkbox"/>	n. Evaluate Project Presentation <input checked="" type="checkbox"/>
f. Review Unexecuted Grants <input checked="" type="checkbox"/>	o. Review CoC Membership Involvement <input checked="" type="checkbox"/>
g. Site Visit(s) <input checked="" type="checkbox"/>	p. Review Match <input checked="" type="checkbox"/>
h. Survey Clients <input type="checkbox"/>	q. Review All Leveraging Letters (to ensure that they meet HUD requirements) <input type="checkbox"/>
i. Evaluate Project Readiness <input checked="" type="checkbox"/>	
<b>3. Voting/Decision System</b>	
a. Unbiased Panel / Review Committee <input checked="" type="checkbox"/>	d. One Vote per Organization <input type="checkbox"/>
b. Consumer Representative Has a Vote <input checked="" type="checkbox"/>	e. Consensus (general agreement) <input type="checkbox"/>
c. All CoC Members Present Can Vote <input type="checkbox"/>	f. Voting Members Abstain if Conflict of Interest <input checked="" type="checkbox"/>

## G: CoC Written Complaints Chart

<p>Were there any written complaints received by the CoC regarding any CoC matter in the last 12 months?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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## Part II: CoC Housing and Service Needs

### H: CoC Services Inventory Chart

(1)  <b>Provider Organizations</b>	(2) <b>Prevention</b>					(3) <b>Outreach</b>			(4) <b>Supportive Services</b>									
	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Health Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
Wilder Foundation		X	X	X		X			X	X	X	X	X	X	X	X	X	X
Breaking Free		X	X	X	X	X			X	X	X	X	X	X	X	X	X	X
People Incorporated						X			X	X	X	X			X	X		X
Model Cities of St. Paul									X	X	X	X	X		X	X	X	X
Catholic Charities		X		X					X	X	X	X			X	X	X	X
Emma Norton Servcies		X	X	X					X	X	X	X			X		X	
RS Eden		X		X					X	X	X				X	X		X
The Family Place										X			X		X	X		X
CommonBond Communities		X							X	X	X	X		X	X			
Project for Pride in Living		X	X	X						X					X	X		
St. Paul Urban League	X	X	X	X		X			X	X				X		X		
New Foundations		X	X	X	X				X	X	X	X			X	X	X	X
YWCA of St. Paul		X		X					X	X					X	X	X	X
Women’s Advocates		X		X	X				X		X	X	X			X	X	X
Hearth Connection		X	X	X	X	X			X	X	X	X	X		X	X		X
Theresa Living Center		X		X					X	X							X	X
Lutheran Social Services		X		X		X			X	X	X	X	X	X	X	X	X	X
Freeport West, Inc -		X		X		X			X	X	X	X	X	X	X	X		X
Ramsey County	X	X	X	X			X	X	X	X	X	X	X	X	X	X	X	X
St. Paul Public Housing Agency	X	X							X									
Ain Dah Yung		X	X	X		X			X	X	X	X		X	X	X		X
Clare Housing		X		X					X	X	X	X		X	X	X		
East Metro Women’s Council		X							X	X						X	X	
Face to Face Health and Counseling Serv.		X		X		X			X	X			X	X	X	X		
Guild, Inc		X		X		X			X	X	X	X			X	X		X

(1)  <b>Provider Organizations</b>	(2) <b>Prevention</b>					(3) <b>Outreach</b>			(4) <b>Supportive Services</b>									
	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Health Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
Mental Health Resources				X					X	X		X						
South Metro Human Services		X				X			X	X		X			X			X
Health Care for the Homeless				X			X				X	X	X	X	X			
Westside Community Health Center											X	X	X	X				
HouseCalls		X	X			X												
Health Care for Homeless Vets						X	X				X	X	X	X				
Listening House				X						X					X	X		
Merrick Community Services				X					X	X					X	X	X	X
MN Assistance Council for Veterans		X		X		X			X	X					X	X		X
Salvation Army		X	X	X		X			X	X	X	X			X	X	X	X
Southern MN Regional Legal Services				X	X	X			X						X			
<b>Tubman Family Alliance</b>																		
Twin Cities Community Voice Mail																X		
St. Paul Foundation	X	X	X															X
Community Action Programs of Ramsey and Washington Counties	X	X	X															
Immigration Law Center of Minnesota					X													
Community Stabilization Project		X	X	X					X	X					X	X		
St. Paul Dispute Resolution Center				X	X													
Minnesota Disabilities Law Center				X	X													
Oficina Legal				X	X													
Chrysalis Center for Women				X	X													
Casa De Esperanza				X						X	X					X	X	X
Women of Nations										X	X					X		X
Juels Fairbanks				X							X				X	X		
V.K. Arrigoni				X							X							
Minnesota AIDS Project		X	X			X			X	X				X				
Union Gospel Mission		X	X						X	X	X	X	X	X	X	X	X	X

(1)  <b>Provider Organizations</b>	(2) <b>Prevention</b>					(3) <b>Outreach</b>			(4) <b>Supportive Services</b>									
	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Health Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
Home of the Good Shepard		X							X	X	X	X			X	X		X
Keystone Community Servcies																		
Neighborhood House									X	X					X	X	X	
Open Cities Health Center												X	X	X				
St. Mary's Health Clinics				X								X	X	X	X			
United Family Health Center												X	X	X	X			
Family Tree				X									X	X	X			
Children's Crisis Response				X								X			X		X	
My Home, Inc.				X						X	X				X			
Regions Hospital				X							X	X	X					
African American Family Services				X					X		X	X			X			
Apollo Drop in Center				X								X			X			
St. Paul Police Department						X		X										
East Metro OIC															X	X		
Face To Face Academy															X			
St. Paul Public Schools														X				X
HHH Job Corps Center															X	X		X
Goodwill/Easter Seals															X	X		
MN Workforce Center															X	X		
CLUES				X					X	X	X			X	X	X	X	X
Community Literacy Collaborative															X			
American Red Cross							X									X		X

# CoC Housing Inventory and Unmet Needs

## I: CoC Housing Inventory Charts

Emergency Shelter: Fundamental Components in CoC System – Housing Inventory Chart													
Provider Name	Facility Name* *Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Pop		Year-Round			Total Year-Round Beds	Other Beds	
						A	B	Fam. Units	Fam. Beds	Indiv. Beds		Seasonal	O/V*
<b>Current Inventory</b> (Available for Occupancy on or before Jan. 31, 2006)			Ind.	Fam.									
Ain Dah Yung	Ain Dah Yung	PA	10	0	274164	M		0	0	10	10	0	0
Casa de Esperanza	Casa de Esperanza	DV	0	0	274164	M	DV	4	9	3	12	0	0
Catholic Charities	Family Services Center	PA	10	45	279123	M		16	45	10	55	0	0
Catholic Charities	Dorothy Day Center		0	0	274164	SMF		0	0	170	170	0	0
Catholic Charities	Mary Hall	PA	22	0	274164	SM		0	0	22	22	0	0
Council of Churches	Project HOME	PA	0	40	274164	FC		2	40	0	40	0	0
Lutheran Social Serv.	Safe House	PA	6	0	274164	M		0	0	6	6	0	0
Lutheran Social Serv.	LifeHaven	PA	0	12	274164	FC		6	12	0	12	0	0
Tubman Family Alliance	Hill Home	DV	0	0	279123	M	DV	10	20	10	30	0	0
Union Gospel Mission	Union Gospel Mission	D	0	0	274164	SM		0	0	82	82	0	0
Women's Advocates	Women's Advocates	DV	0	0	274164	M	DV	20	45	7	52	0	0
Women Of Nations	Eagle's Nest	DV	0	0	274164	M	DV	20	40	6	46	0	0
<b>SUBTOTALS:</b>			48	97	<b>SUBTOTAL CURRENT INVENTORY:</b>			78	211	326	537	0	0
<b>New Inventory in Place in 2006</b> (Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)			Ind.	Fam.									
N/A	N/A	N/A	0	0	N/A	N/A		0	0	0	0	0	0
<b>SUBTOTALS:</b>			0	0	<b>SUBTOTAL NEW INVENTORY:</b>			0	0	0	0	0	0

<b>Inventory Under Development</b> (Available for Occupancy after January 31, 2007)			Anticipated Occupancy Date										
Catholic Charities	Dorothy Day 2 <sup>nd</sup> Floor	May 2007	274164	SF		0	0	40	40	0	0		
Catholic Charities	Family Services Center	August 2007	279123	FC		5	20	0	20	0	0		
<b>SUBTOTAL INVENTORY UNDER DEVELOPMENT:</b>						5	20	40	60	0	0		
<b>Unmet Need</b>						<b>UNMET NEED TOTALS:</b>		40	120	40	160	0	0
<b>Total Year-Round Beds—Individuals</b>				<b>Total Year-Round Beds—Families</b>									
1. Total Year-Round Individual Emergency Shelter (ES) Beds:	326	6. Total Year-Round Family Emergency Shelter (ES) Beds:		211									
2. Number of DV Year-Round Individual ES Beds:	26	7. Number of DV Year-Round Family ES Beds:		114									
3. Subtotal, non-DV Year-Round Individual ES Beds (Line 1 minus Line 2):	300	8. Subtotal, non-DV Year-Round Family ES Beds (Line 6 minus Line 7):		97									
4. Total Year-Round Individual ES Beds in HMIS:	48	9. Total Year-Round Family ES Beds in HMIS		97									
5. HMIS Coverage—Individual ES Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	16%	10. HMIS Coverage—Family ES Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):		100%									

## Fundamental Components in CoC System – Housing Inventory Chart

<b>Transitional Housing:</b>											
Provider Name	Facility Name* *Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Pop		Year-Round			Total Year-Round Beds
						A	B	Fam. Units	Fam. Beds	Indiv. Beds	
<b>Current Inventory</b> (Available for Occupancy on or before January 31, 2006)			Ind.	Fam.							
A. H. Wilder Foundation	ROOF Project*	PA	0	220	274164	FC		63	220	0	220
Ain Dah Yung	Beverly Benjamin	PA	6	0	274164	M		0	0	6	6
Catholic Charities	Mary Hall*	PA	80	0	274164	SMF		0	0	80	80
East Metro Women’s Counc	East Metro Place	PA	0	100	279123	FC		20	100	0	100
Emma Norton Services	Emma Norton*	PA	42	0	274164	SF		0	0	42	42
Home of the Good Shepherd	Rose Center	PA	9	0	274164	SF		0	0	9	9
Home of the Good Shepherd	Wellsprings	PA	18	0	279123	SF		0	0	18	18
Juel Fairbanks	Ed LaFramboise	D	0	0	274164	M		2	4	14	18
Lutheran Social Services	Rezek House*	PA	10	4	274164	M		2	4	10	14
Lutheran Social Services	Youth Transitional Hsg	PA	50	0	274164	M		0	0	50	50
People Incorporated	Ramsey Co. Safe Haven	PA	10	0	274164	SMF		0	0	10	10
Peta Wakan Tipi	Mother Earth Lodge	PA	4	0	274164	SF		0	0	4	4
Peta Wakan Tipi	Sacred Fire Lodge	PA	4	0	274164	SM		0	0	4	4
Salvation Army	Booth Brown	N	0	0	274164	M		0	0	10	10
Sarah Family Ministry	Sarah Family Ministry	D	0	0	274164	SF		0	0	5	5
Theresa Living Center	Theresa Living Center*	PA	7	10	274164	M		5	10	7	17
Theresa Living Center	Caroline Family Services*	PA	0	80	274164	FC		24	80	0	80
Union Gospel Mission	Naomi Family Center	D	0	0	274164	M		40	100	20	120
YWCA of St. Paul	Transitional Housing Prog*	PA	0	116	274164	FC		36	116	0	116
<b>SUBTOTALS:</b>			240	530	<b>SUBTOTAL CURRENT INVENTORY:</b>			192	634	289	923

<b>New Inventory in Place in 2006</b> (Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)		Ind.	Fam.				
<b>Inventory Under Development</b> (Available for Occupancy after January 31, 2007)		Anticipated Occupancy Date					
					0	0	0
<b>SUBTOTAL INVENTORY UNDER DEVELOPMENT:</b>				0	0	0	0
<b>Unmet Need</b>				<b>UNMET NEED TOTALS:</b>			
				30	90	40	130
<b>Total Year-Round Beds—Individuals</b>				<b>Total Year-Round Beds—Families</b>			
1. Total Year-Round Individual Transitional Housing Beds:	299	6. Total Year-Round Family Transitional Housing Beds:		634			
2. Number of DV Year-Round Individual TH Beds:	0	7. Number of DV Year-Round Family TH Beds:		0			
3. Subtotal, non-DV Year-Round Individual TH Beds (Line 1 minus Line 2):	299	8. Subtotal, non-DV Year-Round Family TH Beds (Line 6 minus Line 7):		634			
4. Total Year-Round Individual TH Beds in HMIS:	240	9. Total Year-Round Family TH Beds in HMIS		530			
5. HMIS Coverage—Individual TH Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	80.2%	10. HMIS Coverage—Family TH Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):		83.5%			

**I: CoC Housing Inventory Charts\*:** Fundamental Components in CoC System – Housing Inventory Chart

<b>Permanent Supportive Housing</b>											
Provider Name	Facility Name <small>*Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.</small>	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Pop.		Year-Round			Total Year-Round Beds
						A	B	Fam. Units	Fam. Beds	Indiv./CH Beds	
<b>Current Inventory</b>			Ind.	Fam.							
<b>(Available for Occupancy on or before January 31, 2006)</b>											
A. H. Wilder Foundation	Jackson Street Village	D	0	0	274164	FC		24	136	0	136
A.H. Wilder Foundation	ROOF Housing Trust Fund	PA	0	22	274164	FC		10	22	0	22
Breaking Free	The Village Place*	PA	4	27	274164	M		12	27	4/3	31
Catholic Charities	Mary Hall	D	0	0	274164	SMF		0	0	75/37	75
Catholic Charities	St. Anthony Residence	D	0	0	274164	SM		0	0	60/60	60
E Metro Women’s Counc.	East Metro Place*	PA	0	76	279123	FC		14	76	0	76
Emma Norton Services	Emma’s Place*	PA	0	92	279123	FC		13	92	0	92
RS Eden	7 <sup>th</sup> Landing*	PA	12	0	274164	SMF		0	0	12/0	12
Hearth Connection	Metro Supportive Services	N	0	0	274164	M		34	187	99/99	286
Mental Health Resources	Ramsey Hill	PA	14	0	274164	SM		0	0	14/6	14
Metro HRA	Shelter Plus Care*	N	0	0	279123	M		5	19	57/0	76
Model Cities	Families First*	PA	0	68	276164	FC		15	68	0	68
New Foundations	Crestview Community*	PA	10	158	274164	M		34	158	10/7	168
Ramsey Co Mental Health	Mental Health Housing	PA	30	0	274164	SMF		0	0	30/30	30
St. Paul Urban League	MLK Court*	N	0	0	274164	FC	HIV	8	44	0	44
YWCA	Family Intervention Program Trust Fund	PA	0	32	274164	FC		7	32	0	32
<b>SUBTOTALS:</b>			70	475	<b>SUBTOTAL CURRENT INVENTORY:</b>			176	861	361/242	1222

<b>New Inventory in Place in 2006</b>			Ind.	Fam.							
<b>(Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)</b>											
Central Community Housing Trust	Crane Ordway PA		14	0	274164	SMF		0	0	14/14	14

Catholic Charities	Housing Trust Fund	D	0	0	274164	SMF		0	0	10/10	10				
Hearth Connection	Metro Supportive Services	N	0	0	274164	M		20	110	34/34	144				
Model Cities	Families First Phase II	PA	0	19	274164	FC		6	19	0	19				
<b>SUBTOTALS:</b>			14	19	<b>SUBTOTAL NEW INVENTORY:</b>			26	12	58/58	187				
<b>Inventory Under Development</b> (Available for Occupancy after January 31, 2007)			<b>Anticipated Occupancy Date</b>												
Catholic Charities	Midway Residence		August 2007		274164	SM		0	0	60/60	60				
YWCA of St. Paul	University Dale Apts.		May 2007		274164	FC		10	38	0	38				
The Jeremiah Program	The Jeremiah Program		Sept. 2007		274164	FC		39	150	0	150				
Hearth Connection	Metro Supportive Services		June 2007		274164	M		13	72	13/13	85				
YWCA	Winnipeg Apartments		Sept 2008		274164	FC		6	20	0	20				
Salvation Army	Booth Brown		Jan 2008		274164	YMF		0	0	25/7	25				
Wilder Foundation	Redeemer's Arms		February 2007		274164	SMF		0	0	34/34	34				
<b>SUBTOTAL INVENTORY UNDER DEVELOPMENT:</b>								68	280	132/114	412				
<b>Unmet Need</b>								<b>UNMET NEED TOTALS:</b>				195	435	360/205	795
<b>Total Year-Round Beds—Individuals</b>						<b>Total Year-Round Beds—Families</b>									
1. Total Year-Round Individual Permanent Housing Beds:			419	6. Total Year-Round Family Permanent Housing Beds:			990								
2. Number of DV Year-Round Individual PH Beds:			0	7. Number of DV Year-Round Family PH Beds:			0								
3. Subtotal, non-DV Year-Round Individual PH Beds (Line 1 minus Line 2):			419	8. Subtotal, non-DV Year-Round Family PH Beds (Line 6 minus Line 7):			990								
4. Total Year-Round Individual PH Beds in HMIS:			84	9. Total Year-Round Family PH Beds in HMIS			494								
5. HMIS Coverage—Individual PH Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):			20.0%	10. HMIS Coverage—Family PH Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):			50%								

## J: CoC Housing Inventory Data Sources and Methods Chart

<b>(1) Indicate date on which Housing Inventory count was completed:</b> ___ 01/25/2007 ___	
<b>(2) Identify the method used to complete the Housing Inventory Chart (check one):</b>	
<input checked="" type="checkbox"/>	<b>Housing inventory survey</b> – CoC conducted a housing inventory survey (via mail, fax, e-mail, web-based, phone or on-site) of homeless programs/providers to update current bed inventories, target populations for programs, beds under development, etc.
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS data to complete the Housing Inventory Chart
<input type="checkbox"/>	<b>HMIS plus housing inventory</b> – Used HMIS data supplemented by a survey of providers NOT participating in the HMIS
<b>(3) Indicate the percentage of providers completing the housing inventory survey:</b>	
<u>100</u> %	Emergency shelter providers
<u>100</u> %	Transitional housing providers
<u>100</u> %	Permanent supportive housing providers
<b>(4) Indicate steps to ensure data accuracy for 2007 Housing Inventory Chart (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Instructions</b> – Provided written instructions for completing the housing inventory survey.
<input checked="" type="checkbox"/>	<b>Training</b> – Trained providers on completing the housing inventory survey.
<input checked="" type="checkbox"/>	<b>Updated prior housing inventory information</b> – Providers submitted updated 2006 housing inventory to reflect 2007 inventory.
<input checked="" type="checkbox"/>	<b>Follow-up</b> – CoC followed-up with providers to ensure the maximum possible response rate and accuracy of the housing inventory survey.
<input checked="" type="checkbox"/>	<b>Confirmation</b> – Providers or other independent entity reviewed and confirmed information in 2007 Housing Inventory Chart after it was completed.
<input checked="" type="checkbox"/>	<b>HMIS</b> – Compared HMIS and housing inventory survey data to check for consistency.
<input type="checkbox"/>	<b>Other</b> – specify:
<b>Unmet Need:</b>	
<b>(5) Indicate type of data that was used to determine unmet need (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Sheltered count</b> (point-in-time)
<input checked="" type="checkbox"/>	<b>Unsheltered count</b> (point-in-time)
<input checked="" type="checkbox"/>	<b>Housing inventory</b> (number of beds available)
<input checked="" type="checkbox"/>	<b>Local studies or data sources</b> – specify: Wilder Triennial Homeless Survey (10/26/2006); Shelter and Transitional Housing Survey 1/25/07
<input type="checkbox"/>	<b>National studies or data sources</b> – specify:
<input checked="" type="checkbox"/>	<b>Provider opinion through discussions or survey forms</b>
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(6a) Indicate the method(s) used to calculate or determine unmet need (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Stakeholder discussion</b> – CoC stakeholders met and reviewed data to determine CoC's unmet need
<input checked="" type="checkbox"/>	<b>Locally-determined formula</b> – Used locally-determined formula based on local point-in-time (PIT) count data and housing inventory to calculate unmet need
<input type="checkbox"/>	<b>Applied statistics</b> – Used local PIT enumeration data and applied national or other local statistics
<input type="checkbox"/>	<b>HUD unmet need formula</b> – Used HUD's unmet need formula*
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(6b) If more than one method was used in 6a, please describe how these methods were used.</b>	
The Ramsey County CoC analyzed information from each shelter, housing and outreach provider to calculate an unmet need formula. Validity of the formula was then verified through a stakeholder discussion and consensus agreement.	

## CoC Homeless Population and Subpopulations

### K: CoC Point-in-Time Homeless Population and Subpopulations Chart

Indicate date of last point-in-time count: 1/25/2007				
Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
1. Number of Households <b>with</b> Dependent Children:	66	147	3	216
1a. Total Number of Persons in these Households (adults and children)	181	486	9	676
2. Number of Households <b>without</b> Dependent Children**	307	170	115	592
2a. Total Number of Persons in these Households	315	188	115	618
<b>Total Persons (Add Lines 1a and 2a):</b>	496	674	124	1294
Part 2: Homeless Subpopulations below)	Sheltered		Unsheltered	Total
a. Chronically Homeless	189		51	240
b. Severely Mentally Ill	299		59	358
c. Chronic Substance Abuse	137		32	169
d. Veterans	72		22	94
e. Persons with HIV/AIDS	7		1	8
f. Victims of Domestic Violence	116		3	119
g. Unaccompanied Youth (Under 18)	45		13	58

## L: CoC Homeless Population and Subpopulations Data Sources & Methods Chart

### L-1: Sheltered Homeless Population and Subpopulations

<b>(1a) Check method(s) used to count sheltered homeless persons in the CoC (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Survey</b> – Providers count the total number of clients residing in their programs during the PIT count.
<input type="checkbox"/>	<b>HMIS</b> – CoC used HMIS to complete the PIT sheltered count and subpopulation information.
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(1b) If multiple methods are checked, briefly describe how data collected using the methods were combined to produce the count.</b>	
<b>(2a) Check the method(s) used to gather the subpopulation information on sheltered homeless persons reported in Part 2: Homeless Subpopulations (check all that apply):</b>	
<input type="checkbox"/>	<b>Point-in-time (PIT) interviews with each adult and unaccompanied youth</b> – All sheltered adults and unaccompanied youth were interviewed to gather subpopulation information.
<input checked="" type="checkbox"/>	<b>Sample of PIT interviews plus extrapolation</b> – A sample of sheltered adults and unaccompanied youth were interviewed to gather subpopulation information, and extrapolation techniques were applied to produce the total sheltered homeless population.
<input type="checkbox"/>	<b>Non-HMIS client-level information</b> - Providers used individual client records (e.g., case management files) to provide subpopulation data for each adult and unaccompanied youth.
<input type="checkbox"/>	<b>Provider expertise</b> – Providers estimated the percentage of clients belonging to each subpopulation based on their knowledge of their client population as a whole.
<input type="checkbox"/>	<b>HMIS</b> – CoC used HMIS to gather subpopulation information on sheltered homeless persons.
<input type="checkbox"/>	<b>Other</b> –specify:
<b>(2b) If multiple methods are checked, briefly describe how the methods were combined to produce the subpopulation information.</b>	
<b>(3) Indicate CoC's steps to ensure data quality of the sheltered count (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Instructions</b> – Provided written instructions to providers for completing the sheltered PIT count.
<input checked="" type="checkbox"/>	<b>Training</b> – Trained providers on completing the sheltered PIT count.
<input checked="" type="checkbox"/>	<b>Remind and Follow-up</b> – Reminded providers about the count and followed up with providers to ensure the maximum possible response rate and accuracy.
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS to verify data collected from providers for the sheltered PIT count.
<input type="checkbox"/>	<b>Other</b> –specify:
<b>(4) How often will sheltered counts of sheltered homeless people take place in the future?</b>	
<input type="checkbox"/>	<b>Biennial (every two years)</b>
<input type="checkbox"/>	<b>Annual</b>
<input checked="" type="checkbox"/>	<b>Semi-annual</b>
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(5) Month and Year when next count of sheltered homeless persons will occur: November 2007</b>	
<b>(6) Indicate the percentage of providers providing populations and subpopulations data collected via survey, interview and/or HMIS:</b>	
<u>100</u> %	Emergency shelter providers
<u>100</u> %	Transitional housing providers

**L-2: Unsheltered Homeless Population and Subpopulations\***

<b>(1) Check the CoC's method(s) used to count unsheltered homeless persons (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Public places count</b> – CoC conducted a point-in-time (PIT) count <u>without</u> client interviews.
<input type="checkbox"/>	<b>Public places count with interviews</b> – CoC conducted a PIT count and interviewed unsheltered homeless persons encountered during the public places count: <input type="checkbox"/> ALL persons were interviewed <b>OR</b> <input type="checkbox"/> Sample of persons were interviewed
<input type="checkbox"/>	<b>Public places count using probability sampling</b> – High and low probabilities assigned to designated geographic areas based on the number of homeless people expected to be found in each area. The CoC selected a statistically valid sample of each type of area to include in the point-in-time count and extrapolated results to estimate the entire homeless population.
<input checked="" type="checkbox"/>	<b>Service-based count</b> – Interviewed people using non-shelter services, such as soup kitchens and drop-in centers, and counted those that self-identified as unsheltered homeless persons.
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS for the count of unsheltered homeless people homeless people or for subpopulation information.
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(2) Indicate the level of coverage of the PIT count of unsheltered homeless people:</b>	
<input type="checkbox"/>	<b>Complete coverage</b> – The CoC counted every block of the jurisdiction.
<input checked="" type="checkbox"/>	<b>Known locations</b> – The CoC counted in areas where unsheltered homeless people are known to congregate or live.
<input type="checkbox"/>	<b>Combination</b> – CoC combined complete coverage with known locations by conducting counts for every block in a portion of the jurisdiction (e.g. central city) AND conducting counts in other portions of the jurisdiction where unsheltered persons are known to live.
<input type="checkbox"/>	<b>Used service-based or probability sampling</b> (coverage is not applicable)
<input type="checkbox"/>	<b>Other</b> –specify:
<b>(3) Indicate community partners involved in PIT unsheltered count (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Outreach teams</b>
<input checked="" type="checkbox"/>	<b>Law Enforcement</b>
<input checked="" type="checkbox"/>	<b>Service Providers</b>
<input checked="" type="checkbox"/>	<b>Community volunteers</b>
<input checked="" type="checkbox"/>	<b>Homeless and/or formerly homeless persons</b>
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(4) Indicate CoC's steps to ensure data quality of the unsheltered count (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Training</b> – Conducted training(s) for PIT enumerators.
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS to check for duplicate information.
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(5) How often will CoC conduct PIT counts of unsheltered homeless people in the future?</b>	
<input checked="" type="checkbox"/>	<b>Biennial (every two years)</b>
<input type="checkbox"/>	<b>Annual</b>
<input type="checkbox"/>	<b>Semi-annual</b>
<input type="checkbox"/>	<b>Quarterly</b>
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(6) Month and Year when next PIT count of unsheltered homeless persons will occur:</b>	
<b>January 2009</b>	

# CoC Homeless Management Information System (HMIS)

## M: CoC HMIS Charts

### M-1: HMIS Lead Organization Information

Organization Name: Amherst H. Wilder Foundation	Contact Person: Craig Helmstetter
Phone: 651-647-4616	Email: cdh@wilder.org
Organization Type: State/local government <input type="checkbox"/> Non-profit/homeless provider <input checked="" type="checkbox"/> Other <input type="checkbox"/>	

### M-2: List HUD-defined CoC Name(s) and Number(s) for every CoC in HMIS Implementation:

HUD-Defined CoC Name*	CoC #	HUD-Defined CoC Name*	CoC #
Minneapolis/Hennepin County CoC	MN-500	Coon Rapids/Anoka County CoC	MN-507
Saint Paul/Ramsey County CoC	MN-501	Moorehead/West Central Minnesota CoC	MN-508
Rochester/Southeast Minnesota CoC	MN-502	Duluth/Saint Louis County CoC	MN-509
Dakota County CoC	MN-503	Scott, Carver Counties CoC	MN-510
Northeast Minnesota CoC	MN-504	Southwest Minnesota CoC	MN-511
St. Cloud/Central Minnesota CoC	MN-505	Washington County CoC	MN-512
Northwest Minnesota CoC	MN-506		

\*Find HUD-defined CoC names & numbers at: <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>

### M-3: HMIS Implementation Status

HMIS Data Entry Start Date for your CoC <b>OR</b> Anticipated Date Entry Start Date for your CoC (mm/yyyy) 10/15/2003	<b>If no data entry date, indicate reason:</b> <input type="checkbox"/> New CoC in 2007 <input type="checkbox"/> Still in planning/software selection process <input type="checkbox"/> Initial implementation
Briefly describe significant challenges/barriers the CoC has experienced in: 1. HMIS implementation:  The single biggest challenge facing our HMIS implementation continues to be a lack of resources. HMIS staff provide group trainings and user groups, but with additional resources, additional project staff time could be devoted to providing assistance on the agency and program level. Such assistance could include help incorporating HMIS requirements into other data entry forms, help incorporating HMIS into the daily business practices of organizations, and more focused attention on the programs that have data quality programs. HMIS challenges also include implementing a more efficient reporting; some of the state sources that require HMIS participation currently require pulling as many as 7 different reports per quarter. Also, even though several state programs use HMIS as the required reporting tool, many agencies operate parallel data collection tools for reporting to other funding streams. Finally, we have not had the resources to reach out to many service providers that are not mandated to use HMIS.	
2. HMIS Data and Technical Standards Final Notice requirements:  As shown in Table M-5 below, the completeness of certain universal variables, especially zip code of last permanent address, continues to be a challenge. Our state-wide HMIS supplements the zip code question with city and state of last permanent address, which helps for local purposes.	

### M-4: CoC Client Records

Calendar Year	Number of Client Records Entered in HMIS / Analytical Database (Duplicated) for CoC	Number of Unduplicated Clients Entered in HMIS / Analytical Database for CoC
2004	4,506	4,390
2005	4,438	4,162
2006	7,905	7,400

Please provide a brief explanation of the reason(s) for any decreases in the number of records (duplicated or unduplicated) from year to year.

**M-5: Data Collection/Completeness and Coverage**

(a) Indicate the percentage of unduplicated client records with null or missing values on the date that the point-in-time count was conducted.

Universal Data Element	% Null/Missing Values	Universal Data Element	% Null/Missing Values
Name	9.0%	Gender	0.5%
Social Security Number	40.8%	Veteran Status	19.7%
Date of Birth	1.1%	Disabling Condition	24.9%
Ethnicity	15.4%	Residence Prior to Program Entry	5.2%
Race	1.0%	Zip Code of Last Permanent Address	36.9%

**Briefly describe how the CoC ensures that valid program entry and exit dates are being recorded in the HMIS for persons served.**

To date nearly all participation in Minnesota’s HMIS is due to funding requirements; Minnesota’s HMIS is the required data reporting tool for several state funding streams related to homelessness. Proper entry and exit dates (or service start and end dates for the programs that do not require formal program entries and exits) are, therefore, ensured by the need for participating agencies to have accurate data in their required reporting. A lack of proper entry and exit dates remains a problem for some participating agencies.

(b) Indicate current OR anticipated HMIS bed coverage of 75% for each housing type.

	75% bed coverage	Anticipate 75% bed coverage	Date anticipate achieving
Emergency Shelter	NO	YES	July 2008
Transitional Housing	YES	NA	NA
Permanent Supportive Housing	NO	YES	July 2008

(c) If CoC has not yet achieved or does not anticipate achieving 75% bed coverage for all beds (including DV beds), please explain why.

**Both the emergency shelter and permanent supportive housing categories include large programs that are not currently participating in HMIS and are not currently required by their funders to participate.**

**M-6: Training, Data Quality and Implementation of HMIS Data & Technical Standards**

For each item listed below, place an “X” in the appropriate box to indicate your response: Yes (Y), No (N) or Planned/In Progress (P). Check *only one column* per item.

	Y	N	P
<b>1. Training Provided:</b>			
Basic computer training		X	
HMIS software training	X		
Privacy / Ethics training	X		
Security Training	X		
System Administrator training		X	
<b>2. CoC Process/Role:</b>			
Is the CoC able to aggregate all data to a central location at least annually?			X
Does the CoC monitor compliance with HMIS Data & Technical Standards Final Notice?	X		
<b>3. Security—Participating agencies have:</b>			
Unique username and password access?	X		
Secure location?			X
Locking screen savers?			X
Virus protection with auto update?			X
Individual or network firewalls?			X
Restrictions on access to HMIS via public forums (e.g. PKI digital certificates or IP filtering)?		X	
<b>4. Security—Agency responsible for centralized HMIS data collection and storage has:</b>			
Procedures for off-site storage of HMIS data?	X		
Disaster recovery plan that has been tested?	X		
<b>5. Privacy Requirements:</b>			
If your state has additional confidentiality provisions, have they been implemented? <input type="checkbox"/> Check here if there are no additional state confidentiality provisions.	X		
Is there a “Purpose for data collection” sign at each intake desk for all participating agencies?			X
Has each participating agency adopted a written privacy policy, including the uses and disclosures of client information?			X
Does each participating agency have a privacy policy posted on its website (if applicable)?			X
<b>6. Data Quality—CoC has process to review and improve:</b>			
Client level data quality (i.e. missing birth dates etc.)?		X	
Program level data quality (i.e. data not entered by agency in over 14 days)?		X	
CoC bed coverage (i.e. percent of beds)?	X		
<b>7. Unduplication of Client Records—the CoC:</b>			
Uses only HMIS data to generate unduplicated count?	X		
Uses data integration or data warehouse to generate unduplicated count?		X	
<b>8. OPTIONAL: Uses of HMIS Data—CoC uses HMIS data for:</b>			
Point-in-Time Count		X	
Project/Program performance monitoring	X		
Program purposes (e.g. case management, bed management, program eligibility screening)		X	
Statewide data aggregation (e.g. data warehouse)			X

## Part III: CoC Strategic Planning

### N: CoC 10-Year Plan, Objectives, and Action Steps Chart

Objectives to End Chronic Homelessness <u>and</u> Move Families and Individuals to Permanent Housing	2007 Local Action Steps  How are you going to do it? List action steps to be completed within the next 12 months.	Lead Person  List name and title or organization of one person responsible for accomplishing each action step.	Baseline (Current Level)	Numeric Achievement in 12 months	Numeric Achievement in 5 years	Numeric Achievement in 10 years
1. Create new PH beds for chronically homeless persons.	1. Complete construction on the Midway Residence providing 60 additional beds for the chronically homeless.	Tracy Berglund, Catholic Charities	300 Beds	395 Beds	525 Beds	750 Beds
	2. Obtain and utilize at least 35 additional rental vouchers for the chronically homeless from the State Housing Trust Fund	Bret Byfield, South Metro Human Services				
	3. Obtain funding and begin rehab on 20 beds for people experiencing chronic homelessness in the Delancey Apartments	Barb McCormick Project for Pride in Living				
2. Increase percentage of homeless persons staying in PH over 6 months to at least 71%.	MESH and other agencies will coordinate training for homeless services providers on tools and strategies for improving housing stability among people who are homeless and have multiple barriers to stability.	Mike Manhard MESH Director	83.1%	85%	92%	95%
	At least 75% of residents in Ramsey County emergency shelters and transitional housing programs will undergo a detailed assessment of barriers to stable housing and case plans will be mutually agreed on that build strategies for overcoming those barriers.	Jim Anderson CoC Coordinator				
	The Metro Counties Homeless Supportive Services Program will provide seamless services across the 7-county metro area built around the goal of housing stability for people experiencing homelessness.	Jennifer Ho Hearth Connection Director				

<b>Objectives to End Chronic Homelessness <i>and</i> Move Families and Individuals to Permanent Housing</b>	<b>2007 Local Action Steps</b>	<b>Lead Person</b>	<b>Baseline (Current Level)</b>	<b>Numeric Achievement in 12 months</b>	<b>Numeric Achievement in 5 years</b>	<b>Numeric Achievement in 10 years</b>
3. Increase percentage of homeless persons moving from TH to PH to at least 61.5%.	At least 4 homeless services providers will apply for State Housing Trust Fund long term homeless rental assistance vouchers to expand permanent housing opportunities for people in transitional housing.	Jim Anderson CoC Coordinator	65.8%	70%	78%	85%
	Continue progress toward meeting the St.Paul/Ramsey County Plan to End Homelessness goal of developing 920 units of permanent supportive housing by 2010. The 2007 goal is 160 additional units..	Bob Odman Chair, St. Paul/Ramsey Funders Council				
4. Increase percentage of homeless persons employed at exit to at least 18%.	Ramsey County will expand its pilot program linking all residents in each of 5 transitional housing programs with the same County financial worker and employment service provider to improve communication and employment outcomes. In 2007, 5 additional transitional housing programs will be added to the program.	Naly Yang, Ramsey County Planner for TANF programs	18.5%	20%	25%	30%
	Ramsey County Workforce Solutions Department and the MN Department of Employment and Economic Development will organize training for homeless services providers on employment strategies for the hard-to-employ.	Patricia Brady, Director, Ramsey County Workforce Solutions Department				

5. Ensure that the CoC has a functional HMIS system.	1. Improve reports available to providers using the system	Craig Helmstetter, Statewide HMIS Coordinator	56.3% Bed Coverage	60% Bed Coverage	70% Bed Coverage	75% Bed Coverage
	2. Implement data upload plan	Craig Helmstetter, Statewide HMIS Coordinator				

**Other CoC Objectives in 2007**

Objective	2007 Action Steps	Lead Person	12 months	5 years	10 years
6. Create affordable housing opportunities for families, single adults and unaccompanied youth who cannot return home	1. A total of 50 housing rental vouchers will be created through a “adopt a family” program, with participating church congregations, civic organizations and private companies.	Jim Anderson, CoC Coordinator	124 additional units of housing for homeless people	450 new units	1000 new units
	2. 39 units of supportive housing in the St. Paul campus of the Jeremiah program for homeless women and their children will open for occupancy	Gloria Perez, Jeremiah Program			
	3. The YWCA University Dale Apartments will open, creating 10 units of housing for homeless families.	Stephanie Battle, YWCA of St Paul			
	4. Construction will be completed on the expansion of the Salvation Army Booth Brown Foyer program providing an additional 25 units of housing for homeless youth.	Major Jeff Strickler, Salvation Army			
7. Households at risk of homelessness are identified and assisted to prevent homelessness and build stability	1. Ramsey County Corrections and Human Services Departments coordinate with State Corrections Departments and local service and housing providers to develop comprehensive discharge plans for housing and support for all inmates with mental illness, chemical dependency and other disabilities.	Gary Johnson, MN Department of Corrections	25% reduction of inmates discharged into homelessness	0 inmates discharged into homelessness	0 inmates discharged into homelessness

	2. Funding for homeless prevention efforts from all sources increased by 50% to assist people threatened with homelessness	Jim Anderson, Ramsey County Human Services	An additional 350 Household served to prevent homeless ness	80% of households identified as at-risk do not become homeless	100% of households identified as at-risk do not become homeless
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## O: CoC Discharge Planning Policy Chart

Publicly Funded Institution(s) or System(s) of Care in CoC Geographic Area	None	Initial Discussion	Protocol in Development	Formal Protocol Finalized	Formal Protocol Implemented
<b>Foster Care</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Health Care</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Mental Health</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Corrections</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Foster Care:** Following direction from state legislation and MN Department of Human Services guidance, the Ramsey County Community Human Services Department develops discharge plans with all youth beginning at age 16. Discharge plans must include housing and employment options and the assigned county case manager works closely with the youth and foster provider to implement all discharge plans. Foster care youth may petition to stay in foster care until age 21. State wards stay in foster care until age 21. The Ramsey County Continuum of Care and all of its providers are not permitted to use McKinney-Vento funds to assist such persons in lieu of State and County resources.

**Health Care:** Local hospitals work with Ramsey County Community Human Services Department to jointly develop housing and support services planning for hospitalized people prior to discharge. A resource list of non-McKinney Vento housing and support services is used to arrange discharge alternatives to homelessness. Ramsey County provides assistance to each community hospital to ensure that all eligible patients have submitted appropriate health care applications for Medical Assistance, General Assistance Medical Care or Minnesota Care. Under the protocol developed, an early warning system is being developed so that County staff will be notified at admission when patients are identified with no known address. There are currently four beds, paid for by state and local dollars, available in Ramsey County for respite care for patients discharged from hospitals with lingering medical needs but no home address. Plans include doubling that number in the next year. The Ramsey County Continuum of Care and its providers may not use McKinney-Vento funds for housing and services for patients being discharged from community hospitals.

**Mental Health:** No person committed to a state regional treatment center may be discharged homeless. All persons committed to any of the state regional treatment facilities are assigned a Ramsey County mental health case manager. Discharge planning begins while the commitment process is still occurring. Housing after discharge is part of the treatment plan. The State of Minnesota is primarily responsible for the care of individuals within publicly funded institutions and has formally agreed that McKinney – Vento funding will not be used to assist people being discharged from such institutions in lieu of State and local resources. Ramsey County Adult Mental Health, identifying stable housing as one of the key factors in successful treatment of serious mental illness has used state, federal and local dollars to create over 400 housing rental assistance vouchers for persons with mental illness. Ramsey County CoC providers may not use McKinney – Vento funds to house people being discharged from State or County mental health treatment facilities.

**Corrections:** : In order to prevent offenders from being released homeless, the State and Ramsey County Corrections Departments begin the process of discharge planning shortly after the offender begins serving his sentence in the institution. It is done with enough time to adequately prepare for the coordination of services and housing prior to release. Prisoners diagnosed as seriously and persistently mentally ill are connected with a Ramsey County mental health case manager who works with the corrections officials on discharge planning. The early start to discharge planning is designed to ensure that all services needed and all available entitlements are secured prior to release. The plan includes case management services, assistance in finding housing, employment, adequate medical and psychiatric treatment and aid in the readjustment to community life. Ramsey County is one of three counties statewide participating in a state Department of Corrections pilot program on reentry services to prevent homelessness. The Ramsey County Continuum of Care and its providers may not use McKinney –Vento funds to provide housing and services for persons being released from state and local correctional facilities.

**P: CoC Coordination Chart**

<b>1. Consolidated Plan Coordination</b>	<b>YES</b>	<b>NO</b>
a. Do Con Plan planners, authors and other Con Plan stakeholders participate in CoC general planning meetings?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do CoC members participate in Con Plan planning meetings, focus groups, or public forums?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Were CoC strategic plan goals addressing homelessness and chronic homelessness used in the development of the Con Plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>2. Jurisdictional 10-year Plan Coordination</b>		
a. Is there one or more formal jurisdictional 10-year Plan(s) being developed and/or being implemented within your CoC geography that are separate from the CoC 10-year plan? (If No, you may skip to Question 3a.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do 10-year Plan conveners, authors and other stakeholders participate in CoC general planning meetings?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Have 10-year Plan participants taken steps to align their planning process with the local CoC plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Were CoC strategic plan goals used in the development of the 10-year Plan(s)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Provide the number of jurisdictions within your CoC geography that have formally implemented a 10-year plan(s).	2	
<b>3. Public Housing Agency Coordination</b>		
a. Do CoC members meet with CoC area PHAs to improve coordination with and access to mainstream housing resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

# CoC 2007 Funding Priorities

## Q: CoC Project Priorities Chart

HUD-defined CoC Name: Saint Paul/Ramsey County CoC						CoC #:MN501			
(1) SF-424 Applicant Name	(2) Project Sponsor Name	(3) Project Name	(4) Priority	(5) Requested Project Amount	(6) Term	(7) Program and Component Type			
						SHP New	SHP Renewal	S+C New	SRO New
<input checked="" type="checkbox"/> St. Paul Public Housing Agency	Project for Pride in Living, Inc.	Delancey Apts. Shelter Plus Care	1	\$411,360	5 yrs			SRA	
New Foundations, Inc.	New Foundations, Inc.	Crestview Community	2	\$298,090	1 yr		PH		
Model Cities of St. Paul	Model Cities of St. Paul	Families First Supportive Housing	3	\$141,382	1 yr		PH		
Lutheran Social Services of MN	Lutheran Social Services of MN	Rezek House	4	\$119,464	1 yr		TH		
A. H. Wilder Foundation	A.H. Wilder Foundation	ROOF Project	5	\$934,276	1 yr		TH		
Face to Face Health and Counseling Service, Inc	Face to Face Health and Counseling Service, Inc.	SafeZone	6	\$103,670	1 yr		SSO		
YWCA of St. Paul	YWCA of St. Paul	YWCA Transitional Housing	7	\$80,585	1 yr		TH		
East Metro Women's Council	East Metro Women's Council	East Metro Place II	8	\$67,814	1 yr		PH		
People Incorporated	People Incorporated	East 8 <sup>th</sup> St. Services	9	\$35,000	1 yr		SSO		
Breaking Free, Inc	Breaking Free, Inc	Village Place	10	\$90,000	1 yr		PH		
Freeport West, Inc	Freeport West, Inc	Streetworks Collaborative	11	\$77,658	1 yr		SSO		
Catholic Charities of the Archdiocese of St. Paul and Minneapolis	Catholic Charities	Mary Hall Supportive Housing Program	12	\$514,133	1 yr		TH		
RS Eden	RS Eden	7 <sup>th</sup> Landing	13	\$45,486	1 yr		PH		
Women's Advocates, Inc.	Women's Advocates, Inc	Women's Advocates	14	\$72,030	1 yr		SSO		
Theresa Living Center	Theresa Living Center	Caroline Family Services	15	\$54,912	1 yr		TH		
People Incorporated	People Incorporated	Metropolitan Homeless Outreach Project	16	\$119,700	1 yr		SSO		
The Family Place	The Family Place	The Family Place	17	\$53,208	1 yr		SSO		
St. Paul Urban League	St. Paul Urban League	Martin Luther King Court	18	\$26,136	1 yr		PH		
Emma Norton Services	Emma Norton Services	Emma's Place	19	\$136,212	1 yr		PH		
Theresa Living Center	Theresa Living Center	Theresa Living Center	20	\$84,650	1 yr		TH		

Emma Norton Services	Emma Norton Services	Transitional Housing Dual Diagnosis	21	\$71,251	1 yr		TH		
A. H. Wilder Foundation	A. H. Wilder Foundation	MN HMIS	22	\$42,649	1 yr		HMIS		
<b>(8) Subtotal: Requested Amount for CoC Competitive Projects:</b>				<b>\$3,579,666</b>					
<b>(9) Shelter Plus Care Renewals:</b>							<b>S+C Component Type</b>		
Metropolitan Council HRA	Ramsey County	Ramsey County Shelter Plus Care	23	\$703,404	1yr		TRA		
<b>(10) Subtotal: Requested Amount for S+C Renewal Projects:</b>				<b>\$703,404</b>					
<b>(11) Total CoC Requested Amount (line 8 + line 10):</b>				<b>\$4,283,070</b>					

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**R: CoC Pro Rata Need (PRN) Reallocation Chart**

1a. Will your CoC be using the PRN reallocation process?  Yes  No

**S: CoC Project Leveraging Summary Chart**

Name of Continuum	Total Value of Written Commitment
St. Paul / Ramsey County CoC	\$3,531,136

**T: CoC Current Funding and Renewal Projections**

<b>Supportive Housing Program (SHP) Projects:</b>													
<b>Type of Housing</b>		<b>All SHP Funds Requested (Current Year)</b>		<b>Renewal Projections</b>									
		<b>2007</b>		<b>2008</b>		<b>2009</b>		<b>2010</b>		<b>2011</b>		<b>2012</b>	
Transitional Housing (TH)		\$1,859,272		\$1,859,272		\$1,859,272		\$1,859,272		\$1,859,272		\$1,859,272	
Safe Havens-TH													
Permanent Housing (PH)		\$737,308		\$737,308		\$737,308		\$823,719		\$823,719		\$823,719	
Safe Havens-PH													
SSO		\$462,267		\$462,267		\$462,267		\$462,267		\$462,267		\$462,267	
HMIS		\$42,649		\$42,649		\$42,649		\$42,649		\$42,649		\$42,649	
<b>Totals</b>		\$3,101,496		\$3,101,496		\$3,101,496		\$3,187,907		\$3,187,907		\$3,187,907	
<b>Shelter Plus Care (S+C) Projects:</b>													
<b>Number of S+C Bedrooms</b>		<b>All S+C Funds Requested (Current Year)</b>		<b>Renewal Projections</b>									
		<b>2007</b>		<b>2008</b>		<b>2009</b>		<b>2010</b>		<b>2011</b>		<b>2012</b>	
		<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>
<b>SRO</b>													
0		4	\$82,800	2	\$10,800	2	\$10,800	2	\$10,800	2	\$10,800	2	\$10,800
1		64	\$776,160	76	\$611,760	116	\$961,680	116	\$961,680	116	\$961,680	116	\$961,680
2		14	\$126,000	14	\$126,000	14	\$126,000	14	\$126,000	14	\$126,000	14	\$126,000
3		10	\$114,000	10	\$114,000	10	\$114,000	10	\$114,000	10	\$114,000	10	\$114,000
4													
5		1	\$15,804	1	\$15,804	1	\$15,804	1	\$15,804	1	\$15,804	1	\$15,804
<b>Totals</b>		93	\$1,114,764	103	\$878,364	143	\$1,228,284	143	\$1,228,284	143	\$1,228,284	143	\$1,228,284

## Part IV: CoC Performance

### U: CoC Achievements Chart

<b>2006 Objectives to End Chronic Homelessness and Move Families and Individuals to Permanent Housing</b>	<b>12-month Measurable Achievement Proposed in 2006</b>  (from Chart N of your 2006 CoC application)	<b>Accomplishments</b>  (Enter the numeric achievement attained during past 12 months)
1. Create new PH beds for chronically homeless persons.	1. Complete rehab on Crane Ordway building which includes 14 units for chronically homeless. 2. Complete construction of Catholic Charities Midway Residence and its 60 new units for chronically homeless. 3. Obtain and utilize at least 30 additional rental vouchers from the State Housing Trust Fund	1. Created 14 units for Chronically homeless adults at Crane Ordway 2. Construction on 60 new units for chronically homeless at Midway residence will be completed in August 2007 3. Obtained 45 rental vouchers from the State Housing Trust Fund.
2. Increase percentage of homeless persons staying in PH over 6 months to 71%.	1. A housing barriers assessment will be completed for at least 50% of all shelter residents so that individualized plans will include specific strategies for overcoming barriers. 2. Metro Counties Long-Term Homeless Supportive Services Program will begin implementation. Eligible households will get increased services to obtain and remain connected to housing anywhere in the Twin Cities Metropolitan Area.	83.1 % of homeless persons stayed in PH over 6months.
3. Increase percentage of homeless persons moving from TH to PH to 61.5%.	1. HUD funded agencies and organizations participating in the Metro Counties Supportive Services Program are being actively encouraged to apply for State Housing Trust Fund rental assistance funding to expand the permanent housing opportunities for people in transitional housing. 2. Continue progress toward the St. Paul/Ramsey County Plan to End Homelessness goal of developing 920 units of permanent supportive housing by 2010. 3. Standardize the delivery of information on permanent housing vacancies through HousingLink.	65.8% of homeless persons moved from Transitional Housing to Permanent Housing

4. Increase percentage of homeless persons becoming employed by 11%.	1. Create cooperative agreements between shelter, TH and PH providers with state and county workforce centers. 2. Make employment outcomes a rating criteria for CoC project ranking committee	18.5% of homeless persons exiting homeless assistance programs were employed.
5. Ensure that the CoC has a functional HMIS system.	1. 55% emergency shelter beds on HMIS 2. 75% of transitional beds on HMIS 3. 50% of PSH beds on HMIS	1. 36.5% of shelter beds on HMIS 2. 82.5% of TH beds on HMIS 3. 41% of PH beds on HMIS

**Briefly explain the reasons for not meeting one or more of your proposed measurable achievements.**

Our Statewide HMIS system with Service Point continues to experience delays in developing a full upload capacity to enable agencies with separate databases to have their data included in HMIS. That is scheduled to be accomplished later this year, at which time, our HMIS utilization numbers will significantly exceed our target.

**Your CoC's most significant accomplishments over the past 12 months:**

*The Ramsey County Continuum of Care, under the leadership of the St. Paul / Ramsey County Homeless Advisory Board completed work on its Plan to End Homelessness: Heading Home Ramsey, which included the successful public-private funding collaboration between a local housing foundation and Ramsey County for the creation of the position of City/County Coordinator to End Homelessness. This person should be hired by August 2007 and will organize and oversee the implementation of our plan to end homelessness.*

*Ramsey County joined with the other six counties that make up the Twin Cities Metropolitan Area in a Joint Powers Agreement to implement the Long Term Homeless Metro Supportive Services Program. This collaborative has made it possible, for the first time, to track and maintain a continuity of services and housing support for homeless people as they move around the metropolitan area in search of employment, family reunification, safety, and/or affordable housing.*

*On June 19, 2006, Ramsey County and the City of St. Paul held its first Project Homeless Connect attracting over 900 homeless or at risk participants connecting with housing and services provided by more than 70 providers. This daylong event was unique in that the steering committee was chaired by the St. Paul Police and they have pledged the same leadership for our 2007 event.*

### V: CoC Chronic Homeless (CH) Progress Chart

1. Enter the total number of chronically homeless persons in your CoC and the total number of permanent housing beds designated for the chronically homeless in your CoC for each year.

Year	Number of CH Persons	Number of PH beds for the CH
2005	264	265
2006	264	253 (decrease from 2005 is the result of no longer counting units housing people who are CH but which are not specifically designated for CH )
2007	265	300

**Briefly describe the reason(s) for any increases in the total number of chronically homeless persons between 2006 and 2007:**

The lack of affordable housing options for people experiencing homelessness, exemplified by the fact that our area Section 8 waiting lists have been closed for nearly 5 years, has resulted in more people reaching the definition of chronic homelessness even as we expand the housing options for people meeting that definition.

2. Indicate the number of **new** PH beds in place and made available for occupancy for the chronically homeless between February 1, 2006 and January 31, 2007:  
**(Note: This is actual number of new CH designated units made available for occupancy from Feb.1, 2006 and January 31, 2007. Discrepancy (see CH bed differential above between 2006 – 2007) is due to corrected figures from the 2006 Housing Inventory Chart.)**

58

3. Identify the amount of funds from each funding source for the development and operations costs of the **new** CH beds created between February 1, 2006 and January 31, 2007.

Cost Type	Public/Government				Private
	HUD McKinney-Vento	Other Federal	State	Local	
Development	\$	\$	\$196,000	\$348,390	\$1,793,094
Operations	\$	\$	\$283,000	\$	\$
<b>TOTAL</b>	\$	\$	\$675,000	\$348,390	\$1,793,094

## W: CoC Housing Performance Chart

1. Participants in Permanent Housing (PH)		
HUD will be assessing the percentage of all participants who remain in S+C or SHP permanent housing (PH) for more than six months. SHP projects include both SHP-PH and SHP-Safe Haven PH renewals. Complete the following chart using data based on the <u>most recently submitted</u> APR for Question 12(a) and 12(b) for PH projects included on your CoC Priority Chart:		
<input type="checkbox"/>	No applicable PH renewals are on the CoC Project Priorities Chart	APR Data
<input checked="" type="checkbox"/>	<u>All</u> PH renewal projects with APRs submitted are included in calculating the responses below	
a.	Number of participants who <b>exited</b> PH project(s)—APR Question 12(a)	60
b.	Number of participants who did <b>not leave</b> the project(s)—APR Question 12(b)	189
c.	Number who <b>exited</b> after staying 7 months or longer in PH—APR Question 12(a)	45
d.	Number who did <b>not leave</b> after staying 7 months or longer in PH—APR question 12(b)	162
e.	Percentage of all participants in PH projects staying 7 months or longer (c. + d. divided by a. + b., multiplied by 100 = e.)	83.1%
2. Participants in Transitional Housing (TH)		
<input type="checkbox"/>	No applicable TH renewals are on the CoC Project Priorities Chart	APR Data
<input checked="" type="checkbox"/>	<u>All</u> TH renewal projects with APRs submitted are included in calculating the responses below	
a.	Number of participants who exited TH project(s)—including unknown destination	281
b.	Number of participants who moved to PH	185
c.	Percent of participants in TH projects who moved to PH (b. divided by a., multiplied by 100 = c.)	65.8%

## X: Mainstream Programs and Employment Project Performance Chart

<input type="checkbox"/>	No applicable renewal projects for the Mainstream Programs and Employment Chart are included in the CoC Priorities Chart.
<input checked="" type="checkbox"/>	All renewal projects on the CoC Priorities Chart that are not exempted from reporting in the APR are included in calculating the responses below.

(1) Number of Adults Who Left (Use same number in each cell)	(2) Income Source	(3) Number of Exiting Adults with Each Source of Income	(4) Percent with Income at Exit (Col 3 ÷ Col 1 x 100)
1257	a. SSI	158	12.5%
1257	b. SSDI	58	4.6%
1257	c. Social Security	10	0.7%
1257	d. General Public Assistance	158	11.6%
1257	e. TANF	512	40.7%
1257	f. SCHIP	0	0
1257	g. Veterans Benefits	7	0.5%
1257	<b>h. Employment Income</b>	<b>233</b>	<b>18.5%</b>
1257	i. Unemployment Benefits	11	0.8%
1257	j. Veterans Health Care	2	0.1%
1257	k. Medicaid	725	57.6%
1257	l. Food Stamps	791	62.9%
1257	m. Other (please specify)	66	5.2%
1257	n. No Financial Resources	179	14.3%

## Y: Enrollment and Participation in Mainstream Programs Chart

Check those activities implemented by a <b>majority</b> of your CoC's homeless assistance providers (check all that apply):	
<input checked="" type="checkbox"/>	A majority of homeless assistance providers have case managers systematically assist clients in completing applications for mainstream benefit programs.
<input checked="" type="checkbox"/>	The CoC systematically analyzes its projects' APRs to assess and improve access to mainstream programs.
<input checked="" type="checkbox"/>	The CoC has an active planning committee that meets at least three times a year to improve CoC-wide participation in mainstream programs.
<input checked="" type="checkbox"/>	A majority of homeless assistance providers use a single application form for four or more of the above mainstream programs.
<input checked="" type="checkbox"/>	The CoC systematically provides outreach and intake staff specific, ongoing training on how to identify eligibility and program changes for mainstream programs.
<input checked="" type="checkbox"/>	The CoC or any of its projects has specialized staff whose primary responsibility is to identify, enroll, and follow-up with homeless persons on participation in mainstream programs.
<input checked="" type="checkbox"/>	A majority of homeless assistance providers supply transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs.
<input checked="" type="checkbox"/>	A majority of homeless assistance providers have staff systematically follow-up to ensure that mainstream benefits are received.
<input checked="" type="checkbox"/>	The CoC coordinates with the State Interagency Council(s) on Homelessness to reduce or remove barriers to accessing mainstream services.

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**Z: Unexecuted Grants Awarded Prior to the 2006 CoC Competition Chart**

Project Number	Applicant Name	Project Name	Grant Amount
MN46B501023	Project for Pride in Living	Delancey Apartments	\$184,920
		<b>Total:</b>	\$184,920

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**AA: CoC Participation in Energy Star Chart**

Have you notified CoC members of the Energy Star initiative?  Yes  No

Percentage of CoC projects on CoC Priority Chart using Energy Star appliances: 100%

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**AB: Section 3 Employment Policy Chart**

	YES	NO
1. Is any project in your CoC requesting HUD funds for housing rehabilitation or new construction?	<input type="checkbox"/>	<input checked="" type="checkbox"/>