

Voucher Electronic Mailing Information Sheet
Please fill this form out for EACH property

Property Name:	
Contract Number:	MN46

TRACS Contact (Person responsible for **electronic submission** of 50059's and Vouchers)

Company Name:		
Contact Person:		
Phone:		Fax:
E-Mail:		

VOUCHER Contact (Person responsible for **processing and signing HAP Voucher**)

Company Name:		
Contact Person:		
Phone:		Fax:
E-Mail:		

SPECIAL CLAIMS Contact (Person responsible for **submitting Special Claims**)

Company Name:		
Contact Person:		
Address:		
Phone:		Fax:
E-Mail:		

TRACS Software (TRACS/HUD software vendor)

TRACS Mailbox ID#:	
TRACSMail ID you are using to send FROM.	

RETURN BY FAX, EMAIL, or MAIL to Matissa Burnip

FAX NUMBER:	651-205-4233
EMAIL:	matissa.burnip@state.mn.us
MAIL:	Minnesota Housing Finance Agency
	Attn: Matissa Burnip
	400 Wabasha St. N., Suite 400
	St. Paul, MN 55102