

**April 2019 General Management Review Discussion Points:**

- **TRACS Transition from 202D to 203A Delayed**

TRACS 203A has again been delayed and at this time a new implementation date has not been set, as HUD awaits OMB approval on the related forms. Once HUD has received the necessary OMB approval, a new implementation date will be set for two months after approval receipt.

Questions? Contact your TRACS Data Analyst or visit [HUD's TRACS webpage](#).

- **Social Security Administration (SSA) announces 2019 Cost-Of-Living Adjustment (COLA)**

SSA has announced that Social Security and Supplemental Security Income (SSI) benefits will increase 2.8 percent in 2019. For Guidance on applying the COLA to 2019 annual recertifications, please refer to HUD Handbook 4350.3 Par. 9-6.

- **Criminal Background Screening – New Clarification**

Minnesota Housing recently received HUD guidance on criminal background screening when an applicant has indicated they have resided in other states in the past. This guidance indicated that the Policy Office at HUD believes any regulatory references to state wide criminal background checks are in reference to state sex offender registration only. Although owners are required to deny admission to persons that is or have engaged in certain other criminal activity, regulations do not require owners to check for this in each state the person has resided. It may be good practice to do so, but not a regulatory requirement.

**As of receiving this guidance, Minnesota Housing will no longer cite owner/agents for not performing a regular criminal background check in every state an applicant has lived.**

- **Coming Soon – New Online Tool for Submitting PBCA Documents to Minnesota Housing**

Minnesota Housing is exploring a new online tool for submitting and receiving documents to and from PBCA staff. Watch for more details later this year.



During the recertification process, third reminder notices must be sent at least 60 days prior to the anticipated AR effective date if a tenant has not responded. Because this 60 day notice also serves as notice to terminate assistance, VAWA forms HUD 5380 and HUD 5382 must accompany the notice (see HUD Notice H 2017-05). Remember to document the tenant file to show this requirement has been met. Please contact your assigned Housing Management Officer with questions.



When preparing for your Management and Occupancy Review you will need to print out the Income Targeting Report for your property. In order to comply with HUD regulations, make sure the date range of the report matches your property's **prior fiscal year**.

HUD Handbook 4350.3 Par. 4-5A:

*For each project assisted under a contract for project-based Section 8 assistance, the owner must lease not less than 40% of the dwelling units (assisted under the contract) that become available for occupancy in any **project fiscal year** to extremely low-income families.*

**Upcoming 2019 Events:**

**April 16-17, 2019**

**Working Together Conference** - <http://www.mmha.com/WTC>

Earle Brown Heritage Center – Brooklyn Park, MN

**May 7, 2019**

**2019 Building Bridges-Duluth Area MHA Conference and Trade Show**

Holiday Inn & Suites Duluth-Downtown

Contact Trisha Johnson at [trisha.johnson@mmha.com](mailto:trisha.johnson@mmha.com) for information

**June 13, 2019**

**Central Minnesota Multi Housing Association Annual Shaping the Future Conference & Product show**

St Cloud Holiday Inn

Contact Trisha Johnson at [trisha.johnson@mmha.com](mailto:trisha.johnson@mmha.com) for information

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