

The Manufactured Housing Community Redevelopment Program is a grant program to fund infrastructure improvements or acquisition of manufactured home parks in order to assist the needs for aging manufacture home communities around the state of Minnesota. Funds are available through an annual request for proposals (RFP) process.

**Applications must be submitted by 12:00 p.m. on Wednesday, September 30, 2020**

#### **Application Deadline and Submission Instructions**

Applicants must submit the application and all other required materials to Minnesota Housing by **12:00 p.m. on Wednesday, September 30, 2020**.

Applications can be completed through the Online Application on the [website](#), or paper applications can be scanned and uploaded using the [Single Family Secure File Exchange](#) (LeapFILE), accessible on the [Partner Login](#) page to [MNHousing.ManufacturedHomes@state.mn.us](mailto:MNHousing.ManufacturedHomes@state.mn.us).

**All application materials must be signed.** Minnesota Housing may request additional information or clarification. Applications that are unsigned or missing requested supporting documentation will be considered incomplete and will not be reviewed, unless Minnesota Housing deems the error or omission to be immaterial. If you need technical support when completing or submitting your application, email [MNHousing.ManufacturedHomes@state.mn.us](mailto:MNHousing.ManufacturedHomes@state.mn.us) with 'Manufactured Home Community Redevelopment Program' in the subject line.

Applicants must complete the narrative questions and include all of the required information. The narrative questions can be completed through either the Online Application on the [website](#) or by completing the Application Narrative form – Applicants do **not** need to complete both.

Applicants are encouraged to be clear and concise in the presentation of information. Applicants must also submit the application checklist and all supporting documentation listed.

When uploading files, applicants should use the following naming conventions for each file: "Applicant Name\_Document Name" (i.e. "MN Mobile Home Park\_Application Checklist").

See the Application Guide and Instructions document on the [website](#) for more information on completing an application.

#### **Technical Assistance**

Applicants are encouraged to review the Recorded Presentation on the Application Instructions and RFP Process found on the [website](#). Any additional questions can be emailed to [MNHousing.ManufacturedHomes@state.mn.us](mailto:MNHousing.ManufacturedHomes@state.mn.us).

#### **Email Updates**

Sign up for updates on the Manufactured Housing Community Redevelopment Program through eNews on the Minnesota Housing [website](#). Select "Single Family Community Development Programs" to join.

## Approval Date and Award Notification

### Board Approval

The Minnesota Housing Board of Directors is expected to consider the Agency's funding recommendations for the Manufactured Housing Community Redevelopment Program in **December 2020**.

Minnesota Housing reserves the right to not select proposals. Proposals selected for funding through the Manufactured Housing Community Redevelopment Program RFP are subject to availability of funding.

### Award Notification

Selected proposals will be posted on the Minnesota Housing [website](#) following the board meeting. All applicants will receive a letter following the board meeting with the Agency's funding decision. Awardees will receive an award letter and funding contracts within approximately three months of the Minnesota Housing board meeting date.

Any co-funders will select projects through their own separate funding processes and will notify applicants separately of their funding decisions.

## Contact Information

General inquiries and technical assistance needs can be emailed to [MNHousing.ManufacturedHomes@state.mn.us](mailto:MNHousing.ManufacturedHomes@state.mn.us).

Questions regarding the Manufactured Housing Community Redevelopment Program can be sent to:  
Annie Reiersen      651.296.3495      [annie.reierson@state.mn.us](mailto:annie.reierson@state.mn.us)

The Manufactured Housing Community Redevelopment Program RFP is subject to all applicable federal, state, and municipal laws, rules and regulations.

Minnesota Housing reserves the right to withdraw this request for proposals, to not make selections, and to modify dates and submission material requirements as it deems necessary. Minnesota housing will post notice of any such changes on its [website](#) and is not able to reimburse and Applicant for costs incurred in the preparation or submittal of proposals. Minnesota Housing also reserves the right, in its sole discretion to approve nonmaterial errors or nonmaterial omissions in application submissions.

It is the policy of Minnesota Housing to further fair housing opportunity in all of Minnesota Housing's programs and to administer its housing programs affirmatively, so that all Minnesotans of similar income levels have equal access to Agency programs regardless of race, color, creed, religion, national origin, sex, sexual orientation, marital status, status with regard to receipt of public assistance, disability or family status.