



**Fix Up Loan
Supplemental Application
Incentive Interest Rate for Energy Conservation**

INSTRUCTIONS: Complete all information on this supplemental application and submit to a participating Minnesota Housing Lending Partner with your Fix Up Loan Credit Application. The loan must be used exclusively for energy conservation improvements and cannot exceed \$15,000. Direct any questions to your Minnesota Housing Lending Partner.

Required attachments to this application are:

- Bids and/or estimates documenting the eligible energy conservation improvements; and,

Minnesota Housing Lending Partner Information:

Minnesota Housing Lending Partner

Date of Application

Minnesota Data Privacy Act/Tennessee Warning:

- The information requested on this Supplement Application and the Fix Up Loan Credit Application will be used to help determine your eligibility for a Minnesota Housing Fix Up Unsecured Loan at a reduced interest rate of 4.99%, which is made possible by the Minnesota Department of Commerce.*
- Except for your name, address, and loan amount, which are public information, all the other information that you are being asked to provide is Private Data on Individuals under the Minnesota Government Data Practices Act, Section 13.462, and Minnesota State Statutes Section 462A.065. All of this information will be provided to Minnesota Housing. Minnesota Housing will share your public and certain private data about your home improvement project with the Minnesota Department of Commerce and/or US Department of Energy to determine your eligibility for assistance and to evaluate the effectiveness of the program in reducing energy consumption. The information may also be provided to others when authorized by state or federal law.
- You may decline to respond to any question or provide any of the requested information; however, if you do not provide the information, your application for the incentive interest rate will not be approved.

Acknowledge that you have read and understand this Tennessee Warning Notice by initialing here: _____

Borrower Information:

Last Name

First Name

MI

Mailing Address

Mailing Address 2

City

State

Zip Code

County

Square Footage of Home

I plan on applying for energy rebates:

Yes No

If yes, estimated rebate amount

\$

* This project was made possible by a grant from the U.S. Department of Energy and the Minnesota Department of Commerce through the American Recovery and Reinvestment Act of 2009 (ARRA).

The following information must be completed by your Contractor(s):

HEATING SYSTEM REPLACEMENT (Programmable thermostat installation required)

- Natural gas or propane furnace AFUE >= 95
- Oil furnace AFUE >= 85
- Natural gas, propane or oil hot water boiler AFUE >= 90 (Ensure distribution system is compatible with a condensing boiler.)

Fuel source:	<input type="checkbox"/> Gas	<input type="checkbox"/> Oil	<input type="checkbox"/> Propane
--------------	------------------------------	------------------------------	----------------------------------

Existing Unit-Approx. Age:		Labor: \$ Material: \$ Total Cost: \$	# of installation hours
Existing Unit-Efficiency (AFUE):			
New Unit-Brand:			
New Unit-Model #:			
New Unit-Efficiency (AFUE):			
New Unit-Nominal rating of output capacity of (Btu/h)			

Company Name	License Number	Phone #
Company Address	City	State Zip

CENTRAL A/C REPLACEMENT (Programmable thermostat installation required)

- Split systems; SEER >= 15 – EER >=13
- Package systems: SEER >=14 – EER >= 12

Existing Unit-Approx. Age:		Labor: \$ Material: \$ Total Cost: \$	# of installation hours
Existing Unit-Efficiency (SEER):			
New Unit-Brand:			
New Unit-Model #:			
New Unit-Efficiency (SEER):			
New Unit-Cooling Capacity (tons)			
Install Type:	<input type="checkbox"/> New Install <input type="checkbox"/> Replace Existing <input type="checkbox"/> Existing Unit Failed		
A/C Type:	<input type="checkbox"/> Split <input type="checkbox"/> Package		

Company Name	License Number	Phone #
Company Address	City	State Zip

PROGRAMMABLE THERMOSTAT INSTALLATION

Done in conjunction with Heating or Cooling System above:

Yes

No

Labor:\$	# of installation hours
Material: \$	
Total Cost: \$	

Company Name

License Number

Phone #

Company Address

City

State

Zip

WATER HEATER REPLACEMENT

- Gas storage units ≥ 0.67 EF
- Gas tankless units ≥ 0.82 EF w/ 2.5 gpm @77° F rise
- Electric storage units = 0.95 EF
- Electric heat pump storage unit ≥ 2.0 EF

Fuel source:	<input type="checkbox"/> Gas <input type="checkbox"/> Electric
Type:	<input type="checkbox"/> Tankless <input type="checkbox"/> Storage <input type="checkbox"/> Electric Heat Pump
Venting:	<input type="checkbox"/> Power Vented <input type="checkbox"/> Condensing Storage

Existing Unit-Approx. Age:		Labor:\$ Material: \$ Total Cost: \$	# of installation hours
Existing Unit-Size (gallons):			
Existing Unit-Efficiency (EF):			
New Unit-Brand:			
New Unit-Model #:			
New Unit-Tank Size (gallons): (For Tankless, Buffer Tank Size)			
New Unit-Efficiency (EF):			

Company Name

License Number

Phone #

Company Address

City

State

Zip

LIGHT FIXTURE REPLACEMENT

- Fixtures must be Energy Star labeled.

NOTE: Energy Star CFL Fixtures replace less efficient incandescent fixtures, are hardwired and use pin-based lamps.

Brand/ Model #		Labor:\$ Material: \$ Total Cost: \$	# of installation hours
Location:	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior		
Number Installed:			
Brand/ Model #			
Location:	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior		
Number Installed:			
Brand/ Model #			
Location:	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior		
Number Installed:			
Does the home have the following systems?: Heating <input type="checkbox"/> Yes <input type="checkbox"/> No Cooling <input type="checkbox"/> Yes <input type="checkbox"/> No			

Company Name

License Number

Phone #

Company Address

City

State

Zip

WINDOW REPLACEMENT

- Windows must be Energy Star qualified under Federal guidelines.
- Invoice must specify manufacturer's name and model name/number; or provide the Manufacturer's Certification or Energy Star labels from the windows.

Type of windows replaced		Labor:\$ Material: \$ Total Cost: \$	# of installation hours
Single Pane #			
Double Pane #			
Triple Pane #			

Company Name

License Number

Phone #

Company Address

City

State

Zip

INSULATION-ATTIC AND WALLS

- Attic insulation **must be combined with attic air sealing**. Final R-Value \geq R-44.
- External wall cavities must be filled with insulation and **must be combined with attic air sealing**. If the cavity is to be filled with blown-in insulation, the cavity must be dense packed to 3.5 lbs/ft³.

Attic Insulation

Current R-Value:		Labor: \$	# of installation hours	
New R-Value:				
Material:				Material: \$
AFUE of Heating System:				Total Cost: \$
Total Square Footage of Insulated Attic:				

Wall Insulation

Current R-Value (if unknown, use R-5):		Labor: \$	# of installation hours	
New R-Value:				
Material:				Material: \$
AFUE of Heating System:				Total Cost: \$
Total Square Footage of Insulated Wall:				

Company Name

License Number

Phone #

Company Address

City

State

Zip

ATTIC AIR SEALING

- Attic air sealing is a prerequisite for wall/attic insulation.
- Testing the air tightness of a home using a calibrated blower door will measure the quantity of air leakage and the effectiveness of air sealing. Blower door testing is recommended.

Pre-blower Door Reading (if performed)	cfm ⁵⁰	Post-blower Door Reading (if performed)	cfm ⁵⁰
Wind Exposure: <input type="checkbox"/> Well Shielded ¹ <input type="checkbox"/> Normal ² <input type="checkbox"/> Exposed ³	Building Height: <input type="checkbox"/> 1 story <input type="checkbox"/> 2 stories <input type="checkbox"/> 3 stories	Labor: \$ Material: \$ Total Cost: \$	# of installation hours

Company Name

License Number

Phone #

Company Address

City

State

Zip

¹ Well Shielded - Urban areas with high buildings or sheltered areas. Buildings surrounded by trees, bermed earth, or higher terrain.

² Normal - Buildings in a residential neighborhood or subdivision setting, with yard space between buildings. 80-90% of houses fall in this category.

³ Exposed - Buildings in an open setting with few buildings or trees around. Buildings on top of a high hill or ocean front, exposed to winds.