

Why is operating data required?

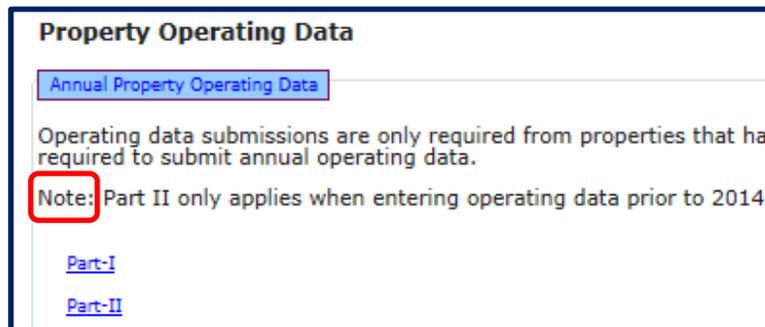
Operating data is collected so that a comprehensive analysis of Minnesota’s affordable housing portfolio can be created. This data will allow decisions to be made for short-term and long-term preservation needs for the state’s multifamily housing stock. Ultimately the goal is to lessen the burden for owners, funding partners and Minnesota Housing in making the choices that will benefit the most people.

Who is required to submit operating data?

The requirement is based on the funding type(s) and was developed in collaboration with our funding partners.

How do I know if my property is required to enter operating data?

In early 2014, notices were sent out to owners that have this reporting requirement. If you are unsure if you receive such a notice, you can log into PORT and visit the Owner Reporting tab. Under the “Annual Property Operating Data” if you are able to click on the “Part-I” link, then your property is required to submit operating data.



How do I know if I need to enter data in Part II?

Beginning with fiscal year 2014, only Part I is required. Part II is required ONLY when entering operating data from fiscal year 2013 and earlier.

When is this information due?

The data is due annually by March 31 for the previous fiscal year; FY14 is due March 31st 2015. Only enter data once the property has a full year of operating history.

What inspections are you referring to in Part II?

These are the inspections conducted by Minnesota Housing specifically for Minnesota Housing funding.



Frequently Asked Questions PORT Operating Data

In Part II, can you explain what you are looking for in the ‘Years to End of Compliance’ questions?

For question #8, please enter how many years until the *earliest* compliance monitoring period ends for any Minnesota Housing loan. For question #9, please enter how many years until the *latest* compliance monitoring period ends for any Minnesota Housing loan.

For Example: A property has 3 Agency loans and you are entering data for 2013. The compliance periods end in 2016, 2018 and 2020. The answer to question #8 would be 3 and for question #9 the answer would be 7. If there is only one loan that has compliance requirements, the answer to both questions would be the same.

Who can I contact with operating data questions?

Amber Zumski-Finke at amber.zumski-finke@state.mn.us.