

**Bring It Home Rental Assistance RFP Attachment B: Details for Rental Assistance Option 3 - Alternative Plan Program Narrative**

**For Option 3 – Alternative Plan, please answer the following questions in your narrative. Note that Minnesota Housing will require complete program guidelines prior to grant contract execution.**

1. What population(s) will you be serving?
	* How will your eligibility criteria meet the statutory requirements for eligible households?
	* For Tribal Governments or Tribally Designated Housing Entities: Please state whether you are planning to serve members on Tribal land or applicants outside of Tribal lands or both.

1. How did you determine the number of vouchers you are requesting?

1. Does your organization have a history of performing similar duties to this rental assistance program based on prior work?
* If yes, indicate the state or federal program(s) and describe prior performance.
* If no, describe other relevant experience the organization has.

1. How do you plan to use startup funding to design the program/procedures, train staff and/or hire needed staff and implement the program?
	* How will you train staff and/or hire needed staff to implement the program?
	* What will your milestones be for designing the program and procedures?
	* How will you market the program to eligible households?

* + How will you market the program to landlords/owners?
1. Please outline the following elements of the program:
	* How staff will assist eligible households in applying for rental assistance and securing stable housing under the program.
	* How units will be inspected.

* + What will be your process for maintaining tenant files and ongoing program eligibility?
1. Please provide any additional narrative details related to your Option 3 – Alternative Plan in the space below: