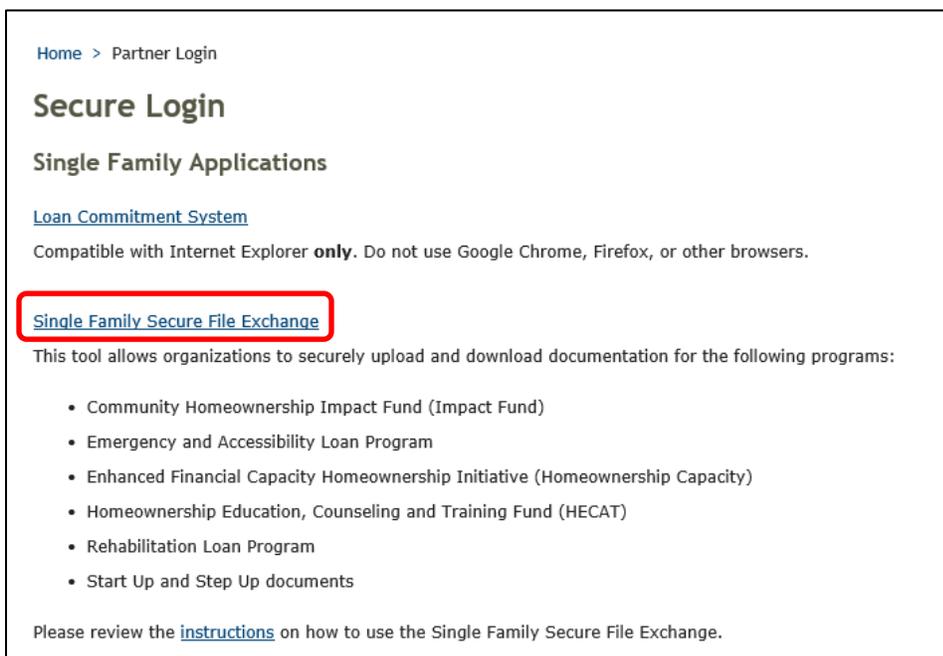


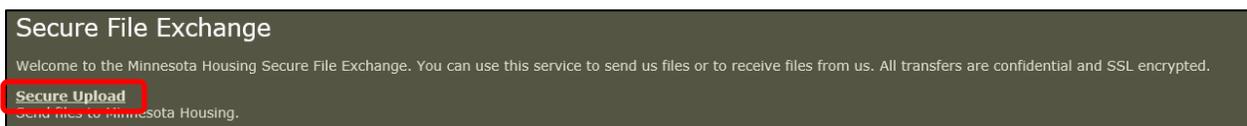
Step 1: Go to www.mnhousing.gov. Click on Partner Login on the top navigation.



Step 2: Under **Single Family Applications**, click on the **Single Family Secure File Exchange**.



Step 3: The **Secure File Exchange** site will appear. To send files to Minnesota Housing, click on **Secure Upload**.



Step 4: The next screen will request the recipient’s email address. In this field, enter the appropriate email address from the options below:

Partner Solutions Team (for Start Up, Step Up and MCC):
mnhousing.solution@state.mn.us

Impact Fund and MURL programs:
impact.fund.mhfa@state.mn.us

Home Improvement programs:
MHFA.Homeimprovement@state.mn.us

Homeownership Capacity:
homeownershipcapacity.mhfa@state.mn.us

Compliance Team:
MNHousing.SFCompliance@state.mn.us

Step 5: Enter your contact information:

- Name
- Work email Address
- Confirm Email Address
- Subject
- Message/Description/Instructions: Include any instructions regarding your documentation to be submitted
- Optional: Notify me when files have been downloaded. [Checkbox]

Step 6: After filling in all the pertinent information, click on **Select Files to Send (Regular Upload)**.

You may also choose **Select files and folders to send (Enhanced Upload – HTML5 or Java)**. *Note: The enhanced upload requires Java support to utilize. Contact your technology team for further assistance.*

Select delivery options

Notify me when the files have been downloaded.

Select files to send (Regular Upload)

Select files and folders to send (Enhanced upload - HTML5) *NEW*

Select files and folders to send (Enhanced upload - Java)

MINNESOTA HOUSING

Secure Upload

Select files to upload

File #1	<input type="text"/>	Browse...
File #2	<input type="text"/>	Browse...
File #3	<input type="text"/>	Browse...
File #4	<input type="text"/>	Browse...
File #5	<input type="text"/>	Browse...
File #6	<input type="text"/>	Browse...
File #7	<input type="text"/>	Browse...
File #8	<input type="text"/>	Browse...
File #9	<input type="text"/>	Browse...
File #10	<input type="text"/>	Browse...

** More files selectors will automatically appear if you run out **

Upload & Send

Step 7: The next screen allows you to select the files you wish to upload. Click on the **Browse** button and navigate to your file location. Use another line in the Secure Upload form to browse to another file if desired.

Scroll down to the bottom of the screen. When ready, click the **Upload and Send** button.

When the files have been successfully uploaded, the following message will be displayed:

Secure Upload

Success! Your file(s) have been received! Thank you.

[Send more files](#)

[Return to Portal](#)

Should you encounter issues when trying to upload, please send an email to the designated email address outside of the Single Family Secure File Exchange with questions.