

Publicly Owned Housing Program (POHP) Appropriations Round RFP Application Self-Scoring Worksheet

Instructions

Self-Scoring Worksheet Version: 02/10/2025

The **current version** of the Publicly Owned Housing Program (POHP) Appropriations Round RFP Application Self-Scoring Worksheet must be used when requesting funding under the POHP Program at Minnesota Housing.

A completed Self-Scoring Worksheet along with the required documentation and exhibits comprise a complete application package.

Data Entry and Validation

Light blue cells indicate where information is required from the applicant. In some cases, incomplete data entry will result in other required fields being left unpopulated.

	Light blue cells indicate where information is required from the applicant.
	White cells indicate standard text or formulas that are locked from editing.

Printing

Select File > Print to access Excel's print functionality. Excel will default to have 'Print Active Sheet' selected, or you can select to 'Print Entire Workbook' to print all tabs of the POHP Self-Scoring Worksheet.

Definitions

Unless otherwise stated, capitalized terms throughout the Self-Scoring Worksheet have the meaning ascribed to them in Appendix A of the POHP Appropriations Round Program Guide.

A city, county, HRA, PHA, or CDA, as described in Minn. Stat. 462C.02, subd. 6. "City" means any statutory or home rule charter city, a county housing and redevelopment authority created by special law or authorized by its county to exercise its powers pursuant to section 469.004, or any public body which (a) is the housing and redevelopment authority in and for a statutory or home rule charter city, the port authority of a statutory or home rule charter city, or an economic development authority of a city established under sections 469.090 to 469.108, and (b) is authorized by ordinance to exercise, on behalf of a statutory or home rule charter city, the powers conferred by sections 462C.01 to 462C.10

Program Priorities

Rehabilitation scope of work items eligible for consideration under POHP may include but are not limited to:

1. Health and Life Safety (considered items applicable to resident/people safety)

- Building or fire code violations such as fire alarms, smoke alarms, GFCI/AFCI protection, carbon monoxide (CO) alarms, nitrogen dioxide (NO2) alarms, fire egress, elevator upgrades
- Environmental remediation for mold, radon, friable asbestos, lead-based paint hazards, soil vapor, sound/noise
- Site improvements to correct tripping/fall hazards or other unsafe site conditions
- Replace, repair, or remove any conditions of imminent structural collapse or failure
- Building envelope work to adequately prevent water or air penetration and prevent mold or other unsafe interior health and life safety conditions
- Repair or replace systemic leaky or failed water and sewer piping
- Repairs or replacement of mechanical equipment, controls, ductwork, etc.
- Remedies to provide property clothes dryer venting and natural gas combustion equipment venting
- Installation or modernization of fire suppression systems

2. Critical Needs (Considered applicable to the building/structure)

- Replacement or repairs of items that outlived their expected useful life, are antiquated, worn-out, or simply inoperable
- Conditions determined to be critical via a certified HUD Universal Physical Condition Standard (USCS), Real Estate Assessment Center (REAC) Deficiencies Inspection Report, or National Standards for the Physical Inspection of Real Estate (NSPIRE)
- Any work described in Minnesota Housing's Rental Housing Design/Construction Standards (RHD/CS), Chapter 8 - Critical Physical Needs and Preservation Funded Projects

3. Energy and Water Efficiency/Climate Resiliency and Sustainability

- Replacement of inefficient plumbing fixtures with water conserving fixtures
- Replacement of inefficient/antiquated Heating Ventilating and Air Conditioning (HVAC), lighting, controls, etc.
- Weatherization improvements such as additional insulation, air-bypass sealing, exterior window/door upgrades, or other energy efficiency strategies
- Renewable energy systems may be considered if supported by a third party analysis with simple 10-year payback
- Upgrade in materials/building modifications to withstand extreme weather impacts. Examples include: fortified roofing, floodproofing (such as elevating mechanicals), increasing envelope efficiency, flood resilient elevators
- Improvements to prepare the building for climate resilient/sustainable systems that will be installed in the near future

4. Accessibility

- Compliance with Section 504 of the Rehabilitation Act of 1973, the Architectural Barriers Act, the Fair Housing Act, the Americans with Disabilities Act (ADA), and state accessibility requirements

Innovative and Sustainable Design Criteria

1. Solar Ready

- Orient, design, engineer, wire and/or plumb the development through one of the following options to accommodate installation of a PV or solar hot water system in the future.

References:

- PV Ready: [Department of Energy ZERH PV Ready Checklist](#)
- Solar Hot Water Ready: [Department of Energy ZERH Solar Water Ready Checklist](#)

2. Electric Ready

- Although using a combustion fuel source, the building must have adequate electric service and be designed and wired to allow for a seamless switch to electricity as a fuel source for the following components throughout the project:
 - Space heating
 - Space cooling
 - Water heating

- iv. Clothes drying
- v. Equipment for cooking (including but not limited to ranges, cooktops, stoves and ovens)

3. Electric Vehicle Charging Ready

- a. For projects that include new or renovated parking areas as part of the project, provide Electric Vehicle Supply Equipment (EVSE) infrastructure to permit future electric vehicle charge stations based on the number of parking spaces
 - i. If the project includes 2 to 5 parking spaces, EVSE infrastructure must be provided for at least 1 space
 - ii. If the project includes 6 to 49 parking spaces, EVSE infrastructure must be provided for at least 20% of the parking spaces
 - iii. If the project includes 50 or more parking spaces, EVSE infrastructure must be provided for 10 spaces plus additional spaces equal to 10% of the number of parking spaces over 50. EVSE infrastructure shall be sufficient to support "Level 2" or higher charging technology

4. WaterSense labeled

- a. WaterSense labeled products are backed by independent, third-party certification and meet EPA's specifications for water efficiency and performance