

# Local Housing Trust Fund Grants Program

# Certification of Matching Funds Form

Instructions: Applicants of the Local Housing Trust Fund Grants Program must complete and sign this form and upload via the [Cvent application tool](https://cvent.me/8EP7zE) or [LeapFILE portal](https://mnhousing.gov/partner-login.html). Refer to the Request for Proposal (RFP) [Application Instructions](https://mnhousing.gov/local-government.html) for more information. This form can be signed digitally, electronically, or via wet signature and may be saved as a PDF.

Grant Year: 2025

Application deadline: Wednesday, March 19, 2025, 5:00 p.m. Central Time

In connection with the Application for Local Housing Trust Fund Grants Program funds,      , (the Applicant) hereby certifies as follows:

## Certification of Non-state or Non-federal Matching Funds

The Applicant certifies the amount of matching New Public Revenue which has been or will be committed to the Local Housing Trust Fund on       , is $     , which has been obtained from the following non-state and non-federal funding source(s):      .

## Certification of Eligible Uses

The Local Housing Trust Fund Grants Program funds will be used for one or more of the following eligible uses, (see Section 2.03 of the [Program Guide](https://mnhousing.gov/content/published/api/v1.1/assets/CONT32041C955ACC4A1A8D163074124D1AF1/native?cb=_cache_6040&channelToken=294436b7dd6c4570988cae88f0ee7c90&download=false)). Check all that apply:

Making grants, loans or loan guarantees for the development, rehabilitation, or financing of housing;

Matching other funds from federal, state or private resources for housing projects; or

Providing downpayment assistance, rental assistance or homebuyer counseling services.

The Local Housing Trust Fund Grants Program funds will be used for the benefit of households with incomes at or below 115% State Median Income (SMI).

## Applicant Certification and Signature

I certify and acknowledge that:

1. The statements and information contained in this Local Housing Trust Fund Grants Program Matching Funds Certification Form, based upon reasonable inquiry and belief, are true, correct, and complete.
2. As the Applicant or its duly authorized representative, I will promptly notify Minnesota Housing in writing of a change of any fact or circumstance represented in this Certification Form, or in any other document furnished in connection with the Local Housing Trust Fund Grants Program RFP Application, which is reasonably likely to have a material effect on the information contained in the Application.
3. The undersigned has knowledge of the statements made above and acknowledges that this attestation and all information and documents provided by the Applicant to Minnesota Housing in connection with this application for funds constitute material representations that Minnesota Housing will rely on in making its decision to award funds. The undersigned understands that any misrepresentations and/or fraudulent statements made in this application may result in Minnesota Housing rejecting the application or revoking an award and may bar Applicant and related parties from future eligibility for funds from Minnesota Housing. In addition, Minnesota Housing may seek any available legal remedies. If completing this attestation as an authorized representative of the Applicant, the undersigned further certifies that they are duly authorized to make the above certifications on behalf of the Applicant.

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| Applicant Organization | Local Housing Trust Fund Service Area | |
|  | |  |
| Authorized Signature | | Date |
|  | |  |
| Printed Name | | Title |