

INSTRUCTIONS: Deliver a copy of this form along with the documents indicated by an X in the table below.

Minnesota Housing Finance Agency 400 Wabasha Street North, Suite 400 Saint Paul, Minnesota 55102	Mail original documents to the Loan Servicer AmeriNat 217 S Newton Ave Albert Lea, MN 56007 Securely email documents to: loansetups@amerinatls.com
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BORROWER

[Borrower Full Name 1]

[Lender Name]

Minnesota Housing Lending Partner

Contact Person

Contact Phone #

[Lender Loan Number]

Lending Partner Loan #

[Loan Number]

Minnesota Housing Loan #

Documentation Requirement		Delivery Requirement	Deliver Document(s) To:	
			Minnesota Housing*	AmeriNat
	Entire closed loan documentation	within 48 hours of True & Certify	Upload	
	Borrower Application	within 5 days of purchase		Securely Email
	Note endorsed to Minnesota Housing Finance Agency	within 5 days of purchase		Mail Original
	Recorded Mortgage (secured loan)	within 120 days of loan closing	Upload	Securely Email
	Recorded Assignment of Mortgage (secured loan)	within 120 days of loan closing	Upload	Securely Email
	Lien Holder Card for Manufactured Home -Personal Property, if applicable (secured loan)	within 120 days of loan closing	Upload	Mail Original



Documentation Requirement		Delivery Requirement	Deliver Document(s) To:	
			Minnesota Housing*	AmeriNat
	Executed Completion Certificate (if final inspection required)	within 12 months of loan closing	Upload	
	Copy of final disbursement, if applicable	within 48 hours of disbursement	Upload	

***Upload all required documents to the loan file in the Minnesota Housing Loan Commitment System.**

