



## Publicly Owned Housing Program Appropriations Round Self-Scoring Worksheet Tutorial

Minnesota Housing POHP Staff

[mnhousing.gov](http://mnhousing.gov)

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### Purpose of the Self-Scoring Worksheet



See what Minnesota  
Housing staff will focus on  
to determine scores



Help prioritize your  
scope of work



Provide greater  
transparency into the  
scoring process

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## Worksheet Tabs

**Publicly Owned Housing Program (POHP) Appropriations Round RFP Application Self-Scoring Worksheet**

**Instructions**

Self-Scoring Worksheet Version: 02/10/2025

The **current version** of the Publicly Owned Housing Program (POHP) Appropriations Round RFP Application under the POHP Program at Minnesota Housing.

A completed Self-Scoring Worksheet along with the required documentation and exhibits comprise a complete application.

**Data Entry and Validation**

Light blue cells indicate where information is required from the applicant. In some cases, incomplete data entry will result in other required fields being left unpopulated.

Light blue cells indicate where information is required from the applicant.

White cells indicate standard text or formulas that are locked from editing.

**Printing**

Select File > Print to access Excel's print functionality. Excel will default to have 'Print Active Sheet' selected, or you can select to 'Print Entire Workbook' to print all tabs of the POHP Self-Scoring Worksheet.

**Definitions**

Unless otherwise stated, capitalized terms throughout the Self-Scoring Worksheet have the meaning ascribed to them in Appendix A of the POHP Appropriations Round Program Guide.

A city, county, HRA, PHA, or CDA, as described in Minn. Stat. 462C.02, subd. 6. "City" means any statutory or home rule charter city, a county housing and redevelopment authority created by special law or authorized by its county to exercise its powers pursuant to section 469.004, or any public body which (a) is the housing and redevelopment authority in and for a statutory or home rule charter city, the port authority of a statutory or home rule charter city, or an economic development authority of a city established under sections 469.090 to 469.108, and (b) is authorized by ordinance to exercise on behalf of a statutory or home rule charter city, the powers conferred by sections 462C.01 to 462C.10.

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## Icon Help



- Instruction Tab
- Scoring Tab
- Calculations Tab
- Demographics Tab

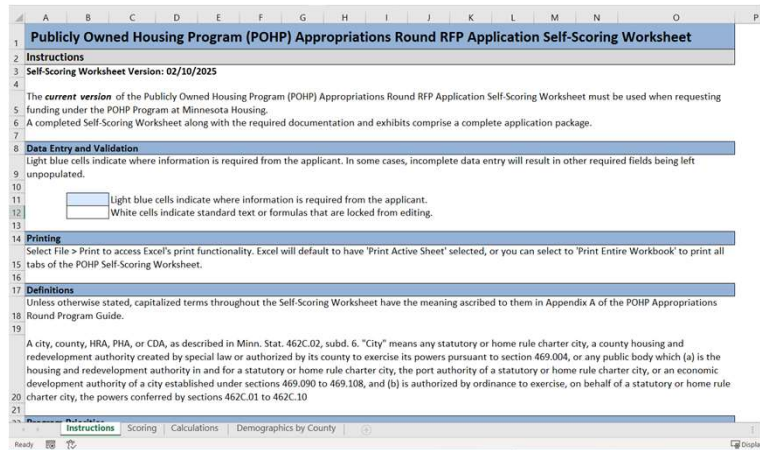


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## Instruction Tab

- How to enter data in the worksheet
- How to print the worksheet if desired
- Definitions and links for more information on terms used on the Scoring Tab



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## Scoring Tab

### Eight sections to complete

1. General Project and Applicant Information
2. Threshold Criteria
3. Program Priorities
4. Impact and Immediacy
5. Innovative and Sustainable Design
6. Proposed POHP Loan Percentage and Non-State Resources/Leverage
7. Organizational Capacity
8. Community and Low-Income Renter Household Review

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## General Project and Applicant Information

### POHP Appropriations Round RFP Application Self-Scoring Worksheet

#### Scoring

|                              |  |
|------------------------------|--|
| Applicant                    |  |
| Development                  |  |
| Property Number (D#)         |  |
| Project Number (M#)          |  |
| Minnesota Housing Reviewer 1 |  |
| Minnesota Housing Reviewer 2 |  |
| County                       |  |
| Region                       |  |

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## Threshold Criteria

### Threshold Criteria

Does applicant propose to preserve Public Housing?

Is applicant an owner a local unit of government, a Tribal Entity, or an owner of a Public Housing building that had been repositioned under the federal Rental Assistance Demonstration (RAD) or similar program?

Is the application complete?

(Select from  
Dropdown)

(Select from  
Dropdown)

|     |
|-----|
| yes |
| no  |

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## Program Priorities

| Program Priorities*                                                                                                    | Possible<br>Score | Applicant's<br>Score | Agency's<br>Score |
|------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------|-------------------|
| <b>1) Health and Life Safety Improvements</b>                                                                          |                   |                      |                   |
| Health and Safety improvements constitute 75.01%-100% of proposed improvements.                                        | 75                |                      |                   |
| Health and Safety improvements constitute 50.01%-75% of proposed improvements.                                         | 60                |                      |                   |
| Health and Safety improvements constitute 25.01%-50% of proposed improvements.                                         | 15                |                      |                   |
| Health and Safety improvements constitute less than 25% of proposed improvements.                                      | 10                |                      |                   |
| <b>Score</b>                                                                                                           | <b>0</b>          |                      | <b>0</b>          |
| <b>2) Critical Needs</b>                                                                                               |                   |                      |                   |
| Critical Physical Needs Improvements constitute 75.01%-100% of proposed improvements.                                  | 50                |                      |                   |
| Critical Physical Needs improvements constitute 50.01%-75% of proposed improvements.                                   | 30                |                      |                   |
| Critical Physical Needs improvements constitute 25.01%-50% of proposed improvements.                                   | 15                |                      |                   |
| Critical Physical Needs improvements constitute less than 25% of proposed improvements.                                | 5                 |                      |                   |
| <b>Score</b>                                                                                                           | <b>0</b>          |                      | <b>0</b>          |
| <b>3) Energy, Water Efficiency, Climate Resiliency and Sustainability</b>                                              |                   |                      |                   |
| Energy/Water/Resource Conservation measures constitute 75.01%-100% proposed improvements.                              | 30                |                      |                   |
| Energy/Water/Resource Conservation measures constitute 50.01%-75% proposed improvements.                               | 20                |                      |                   |
| Energy/Water/Resource Conservation measures constitute 25.01%-50% of proposed improvements.                            | 15                |                      |                   |
| Energy/Water/Resource Conservation measures constitute less than 25% of proposed improvements.                         | 5                 |                      |                   |
| <b>Score</b>                                                                                                           | <b>0</b>          |                      | <b>0</b>          |
| <b>4) Accessibility</b>                                                                                                |                   |                      |                   |
| Accessibility measures constitute 75.01%-100% of proposed improvements.                                                | 30                |                      |                   |
| Accessibility measures constitute 50.01%-75% of proposed improvements.                                                 | 20                |                      |                   |
| Accessibility measures constitute 25.01%-50% of proposed improvements.                                                 | 15                |                      |                   |
| Accessibility measures constitute less than 25% of proposed improvements.                                              | 5                 |                      |                   |
| <b>Score</b>                                                                                                           | <b>0</b>          |                      | <b>0</b>          |
| * Calculator in Calculations tab provided for your convenience<br>Highest total score possible in section is 80 points |                   |                      |                   |
| <b>Total Score</b>                                                                                                     | <b>0</b>          |                      | <b>0</b>          |

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## Program Priorities

| Program Priorities*                                                                                                    | Possible<br>Score | Applicant's<br>Score | Agency's<br>Score |
|------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------|-------------------|
| <b>1) Health and Life Safety Improvements</b>                                                                          |                   |                      |                   |
| Health and Safety improvements constitute 75.01%-100% of proposed improvements.                                        | 75                |                      |                   |
| Health and Safety improvements constitute 50.01%-75% of proposed improvements.                                         | 60                |                      |                   |
| Health and Safety improvements constitute 25.01%-50% of proposed improvements.                                         | 15                |                      |                   |
| Health and Safety improvements constitute less than 25% of proposed improvements.                                      | 10                |                      |                   |
| <b>Score</b>                                                                                                           | <b>0</b>          |                      | <b>0</b>          |
| <b>2) Critical Needs</b>                                                                                               |                   |                      |                   |
| Critical Physical Needs Improvements constitute 75.01%-100% of proposed improvements.                                  | 50                |                      |                   |
| Critical Physical Needs improvements constitute 50.01%-75% of proposed improvements.                                   | 30                |                      |                   |
| Critical Physical Needs improvements constitute 25.01%-50% of proposed improvements.                                   | 15                |                      |                   |
| Critical Physical Needs improvements constitute less than 25% of proposed improvements.                                | 5                 |                      |                   |
| <b>Score</b>                                                                                                           | <b>0</b>          |                      | <b>0</b>          |
| <b>3) Energy, Water Efficiency, Climate Resiliency and Sustainability</b>                                              |                   |                      |                   |
| Energy/Water/Resource Conservation measures constitute 75.01%-100% proposed improvements.                              | 30                |                      |                   |
| Energy/Water/Resource Conservation measures constitute 50.01%-75% proposed improvements.                               | 20                |                      |                   |
| Energy/Water/Resource Conservation measures constitute 25.01%-50% of proposed improvements.                            | 15                |                      |                   |
| Energy/Water/Resource Conservation measures constitute less than 25% of proposed improvements.                         | 5                 |                      |                   |
| <b>Score</b>                                                                                                           | <b>0</b>          |                      | <b>0</b>          |
| <b>4) Accessibility</b>                                                                                                |                   |                      |                   |
| Accessibility measures constitute 75.01%-100% of proposed improvements.                                                | 30                |                      |                   |
| Accessibility measures constitute 50.01%-75% of proposed improvements.                                                 | 20                |                      |                   |
| Accessibility measures constitute 25.01%-50% of proposed improvements.                                                 | 15                |                      |                   |
| Accessibility measures constitute less than 25% of proposed improvements.                                              | 5                 |                      |                   |
| <b>Score</b>                                                                                                           | <b>0</b>          |                      | <b>0</b>          |
| * Calculator in Calculations tab provided for your convenience<br>Highest total score possible in section is 80 points |                   |                      |                   |
| <b>Total Score</b>                                                                                                     | <b>0</b>          |                      | <b>0</b>          |

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## Calculations Tab

- Optional Help Tab
- Sections of Scoring Template that involve a calculation
  - Program Priorities
  - Impact and Immediacy
  - Non-State Resources/Leverage
  - Low-Income Renter Households in subject Public Housing property

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## Project Workbook – Scope of Work

| Publicly Owned Housing Program Workbook |                |                                           |                                                                                                                                                |                |
|-----------------------------------------|----------------|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| Scope of Work                           |                |                                           |                                                                                                                                                |                |
| Scope of Work Item                      | Age of Item    | Major improvements done to item and dates | Health and Life Safety, Critical Need, Energy and Water Efficiency/Climate Resiliency and Sustainability, Accessibility (Select from Dropdown) | Cost Estimate  |
| <i>Example: Elevator</i>                | 36 years, 1982 | <i>Mechanical updates done 2002</i>       | <i>Energy and Water Efficiency/Climate Resiliency and Sustainability</i>                                                                       | \$ 100,000.00  |
| Exterior - failing/water damage         | 43 years       | as needed                                 | Health and Life Safety                                                                                                                         | \$ 750,000.00  |
| Insulation - related to exterior        |                |                                           |                                                                                                                                                | \$ 300,000.00  |
| Roof                                    | 23 yrs         |                                           | Critical Need                                                                                                                                  | \$ 450,000.00  |
| ...                                     |                |                                           |                                                                                                                                                |                |
|                                         |                |                                           |                                                                                                                                                |                |
|                                         |                |                                           |                                                                                                                                                |                |
|                                         |                |                                           |                                                                                                                                                |                |
|                                         |                |                                           |                                                                                                                                                |                |
| Total Estimate                          |                |                                           |                                                                                                                                                | \$1,500,000.00 |

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## Project Workbook – Development Costs

| Publicly Owned Housing Program Workbook |                        |         |
|-----------------------------------------|------------------------|---------|
| Sources and Uses                        |                        |         |
| Development Costs                       |                        |         |
|                                         | Total Costs            | Notes   |
| <b>Rehabilitation Construction</b>      |                        |         |
| Scope of Work Cost Estimate             | \$ 1,500,000.00        |         |
| Other                                   |                        |         |
| Other                                   |                        |         |
| Rehabilitation Subtotal                 | \$ 1,500,000.00        |         |
| Construction Contingency (7%)           | \$ 105,000.00          |         |
| <b>Total Construction Costs</b>         | <b>\$ 1,605,000.00</b> |         |
| <b>Environmental Abatement</b>          |                        |         |
| Soil Abatement                          |                        |         |
| Radon/Soil Vapor Abatement              |                        |         |
| Mold Abatement                          |                        |         |
| Lead Abatement                          |                        |         |
| Asbestos Abatement                      |                        |         |
| Other                                   |                        |         |
| Abatement Total                         | \$ -                   |         |
| <b>Other Costs</b>                      |                        |         |
| Architect/Engineering Fees              | \$ 100,000.00          |         |
| Processing Agency/Other Consultant      |                        |         |
| Environmental Reports                   | \$ 2,500.00            | testing |
| Other Reports                           |                        |         |
| Other Local Fees                        |                        |         |
| Legal Fees                              | \$ 500.00              |         |
| Financing Costs                         |                        |         |
| Other Fees                              |                        |         |
| Other Fees                              |                        |         |
| Other Costs Total                       | \$ 103,000.00          |         |
| <b>Total Development Costs</b>          |                        |         |
| Total Development Costs                 | \$ 1,708,000.00        |         |

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## Project Workbook – Development Costs

| Publicly Owned Housing Program Workbook |                        |         |
|-----------------------------------------|------------------------|---------|
| Sources and Uses                        |                        |         |
| Development Costs                       |                        |         |
|                                         | Total Costs            | Notes   |
| <b>Rehabilitation Construction</b>      |                        |         |
| Scope of Work Cost Estimate             | \$ 1,500,000.00        |         |
| Other                                   |                        |         |
| Other                                   |                        |         |
| Rehabilitation Subtotal                 | \$ 1,500,000.00        |         |
| Construction Contingency (7%)           | \$ 105,000.00          |         |
| <b>Total Construction Costs</b>         | <b>\$ 1,605,000.00</b> |         |
| <b>Environmental Abatement</b>          |                        |         |
| Soil Abatement                          |                        |         |
| Radon/Soil Vapor Abatement              |                        |         |
| Mold Abatement                          |                        |         |
| Lead Abatement                          |                        |         |
| Asbestos Abatement                      |                        |         |
| Other                                   |                        |         |
| Abatement Total                         | \$ -                   |         |
| <b>Other Costs</b>                      |                        |         |
| Architect/Engineering Fees              | \$ 100,000.00          |         |
| Processing Agency/Other Consultant      |                        |         |
| Environmental Reports                   | \$ 2,500.00            | testing |
| Other Reports                           |                        |         |
| Other Local Fees                        |                        |         |
| Legal Fees                              | \$ 500.00              |         |
| Financing Costs                         |                        |         |
| Other Fees                              |                        |         |
| Other Fees                              |                        |         |
| Other Costs Total                       | \$ 103,000.00          |         |
| <b>Total Development Costs</b>          |                        |         |
| Total Development Costs                 | \$ 1,708,000.00        |         |

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## Program Priorities Calculation

### POHP Appropriations Round RFP Application Self-Scoring Worksheet

#### Calculations

##### Program Priorities

##### Health and Life Safety Improvements

Cost of Health and Life Safety Improvements

1,050,000

1,708,000

Total Development Costs (TDC)

61%

Health and Life Safety Improvements as % of TDC

##### Critical Needs

Cost of Critical Needs Improvements

450,000

1,708,000

Total Development Costs (TDC)

=

26%

Critical Needs Improvements as % of TDC

##### Energy, Water Efficiency, Climate Resiliency and Sustainability

Cost of Energy, Water Efficiency, Climate Resiliency and Sustainability Improvements

1,708,000

Total Development Costs (TDC)

=

0%

Energy, Water Efficiency, Climate Resiliency and Sustainability Improvements as % of TDC

##### Accessibility

Cost of Accessibility Improvements

1,708,000

Total Development Costs (TDC)

=

0%

Accessibility Improvements as % of TDC

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## Program Priorities Calculation

### POHP Appropriations Round RFP Application Self-Scoring Worksheet

#### Calculations

##### Program Priorities

##### Health and Life Safety Improvements

Cost of Health and Life Safety Improvements

1,050,000

1,708,000

Total Development Costs (TDC)

61%

Health and Life Safety Improvements as % of TDC

##### Critical Needs

Cost of Critical Needs Improvements

450,000

1,708,000

Total Development Costs (TDC)

=

26%

Critical Needs Improvements as % of TDC

##### Energy, Water Efficiency, Climate Resiliency and Sustainability

Cost of Energy, Water Efficiency, Climate Resiliency and Sustainability Improvements

1,708,000

Total Development Costs (TDC)

=

0%

Energy, Water Efficiency, Climate Resiliency and Sustainability Improvements as % of TDC

##### Accessibility

Cost of Accessibility Improvements

1,708,000

Total Development Costs (TDC)

=

0%

Accessibility Improvements as % of TDC

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## Program Priorities

| Program Priorities*                                                                                                    | Possible Score     | Applicant's Score | Agency's Score | Notes  |
|------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------|----------------|--------|
| <b>1) Health and Life Safety Improvements</b>                                                                          |                    |                   |                |        |
| Health and Safety improvements constitute 75.01%-100% of proposed improvements.                                        | 75                 |                   |                |        |
| Health and Safety improvements constitute 50.01%-75% of proposed improvements.                                         | 60                 | 60                |                | at 61% |
| Health and Safety improvements constitute 25.01%-50% of proposed improvements.                                         | 15                 |                   |                |        |
| Health and Safety improvements constitute less than 25% of proposed improvements.                                      | 10                 |                   |                |        |
|                                                                                                                        | <b>Score</b>       | <b>60</b>         | <b>0</b>       |        |
| <b>2) Critical Needs</b>                                                                                               |                    |                   |                |        |
| Critical Physical Needs Improvements constitute 75.01%-100% of proposed improvements.                                  | 50                 |                   |                |        |
| Critical Physical Needs Improvements constitute 50.01%-75% of proposed improvements.                                   | 30                 |                   |                |        |
| Critical Physical Needs Improvements constitute 25.01%-50% of proposed improvements.                                   | 15                 | 15                |                | at 26% |
| Critical Physical Needs Improvements constitute less than 25% of proposed improvements.                                | 5                  |                   |                |        |
|                                                                                                                        | <b>Score</b>       | <b>15</b>         | <b>0</b>       |        |
| <b>3) Energy, Water Efficiency, Climate Resiliency and Sustainability</b>                                              |                    |                   |                |        |
| Energy/Water/Resource Conservation measures constitute 75.01%-100% proposed improvements.                              | 30                 |                   |                |        |
| Energy/Water/Resource Conservation measures constitute 50.01%-75% proposed improvements.                               | 20                 |                   |                |        |
| Energy/Water/Resource Conservation measures constitute 25.01%-50% of proposed improvements.                            | 15                 |                   |                |        |
| Energy/Water/Resource Conservation measures constitute less than 25% of proposed improvements.                         | 5                  |                   |                |        |
|                                                                                                                        | <b>Score</b>       | <b>0</b>          | <b>0</b>       |        |
| <b>4) Accessibility</b>                                                                                                |                    |                   |                |        |
| Accessibility measures constitute 75.01%-100% of proposed improvements.                                                | 30                 |                   |                |        |
| Accessibility measures constitute 50.01%-75% of proposed improvements.                                                 | 20                 |                   |                |        |
| Accessibility measures constitute 25.01%-50% of proposed improvements.                                                 | 15                 |                   |                |        |
| Accessibility measures constitute less than 25% of proposed improvements.                                              | 5                  |                   |                |        |
|                                                                                                                        | <b>Score</b>       | <b>0</b>          | <b>0</b>       |        |
| * Calculator in Calculations tab provided for your convenience<br>Highest total score possible in section is 80 points | <b>Total Score</b> | <b>75</b>         | <b>0</b>       |        |

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## Impact and Immediacy

| Impact and Immediacy*                                                                                                                                                                     | Possible Score | Applicant's Score | Agency's Score |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|----------------|
| <b>Identify impact of not completing the proposed work. Only take points for category that is 50% or greater of the Total Construction Costs.</b>                                         |                |                   |                |
| <b>Major Impact</b> - Immediate consequence or safety concern. Example: Units off line, fire marshal citation, fire threat, no heat, falling exterior brick                               | 75             |                   |                |
| <b>At Risk of Major Impact</b> - Conditions have had consequences (example, code citation), and are structural or environmental in nature.                                                | 40             |                   |                |
| <b>Moderate Impact</b> - Conditions likely to lead to further damage or other consequences. Example: Citation from code enforcement, further damage like moisture penetration, mold, etc. | 10             |                   |                |
| <b>Minimal Impact</b> - Condition is satisfactory, up to industry standards, not widespread, or is a physical problem that should be corrected through routine maintenance.               | 0              |                   |                |
|                                                                                                                                                                                           | <b>Score</b>   | <b>0</b>          | <b>0</b>       |
| * Calculator in Calculations tab provided for your convenience                                                                                                                            |                |                   |                |

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## Impact and Immediacy Calculations

### Impact and Immediacy

|                                             |           |   |                                |   |                                                                              |
|---------------------------------------------|-----------|---|--------------------------------|---|------------------------------------------------------------------------------|
| <b>Major</b>                                | 1,050,000 | / | 1,605,000                      | = | 65%                                                                          |
| Cost of most imminent and critical needs    |           |   | Total Construction Costs (TCC) |   | Critical Needs Improvements as % of Total Construction Costs                 |
| <b>Nearing</b>                              | 450,000   | / | 1,605,000                      | = | 28%                                                                          |
| Scope of work needs to be done in 1-2 years |           |   | Total Construction Costs (TCC) |   | Needs to be done 1-2 years as % of Total Construction Costs                  |
| <b>Moderate</b>                             |           | / | 1,605,000                      | = | 31%                                                                          |
| Conditions likely to lead to further damage |           |   | Total Construction Costs (TCC) |   | Conditions likely to lead to further damage as % of Total Construction Costs |
| <b>Minimal Impact</b>                       |           | / | 1,605,000                      | = | 0%                                                                           |
| Conditions are satisfactory                 |           |   | Total Construction Costs (TCC) |   | Satisfactory conditions as % of Total Construction Costs                     |

|                                 |    |           |  |  |  |
|---------------------------------|----|-----------|--|--|--|
| <b>Example: Scope of work</b>   |    |           |  |  |  |
| Exterior - failing/water damage | \$ | 750,000   |  |  |  |
| Insulation -related to exterior | \$ | 300,000   |  |  |  |
| Roof - 1-2 yrs. left            | \$ | 450,000   |  |  |  |
| Total Construction Costs        | \$ | 1,500,000 |  |  |  |

|                          |           |  |  |  |  |
|--------------------------|-----------|--|--|--|--|
| <b>Calculation</b>       |           |  |  |  |  |
| Most critical work       | 1,050,000 |  |  |  |  |
| divided by               | 1,500,000 |  |  |  |  |
| equals                   | 70%       |  |  |  |  |
| Major impact = 75 points |           |  |  |  |  |

#### Thresholds - highest scoring impact area indicates score

|                      |                                           |                       |
|----------------------|-------------------------------------------|-----------------------|
| Major Impact         | 50% or greater (everything else lesser %) | 75 pts on scoring tab |
| Nearing Major Impact | 50% or greater (everything else lesser %) | 40 pts on scoring tab |
| Moderate Impact      | 50% or greater (everything else lesser %) | 10 pts on scoring tab |
| Minimal Impact       | 50% or greater                            | 0 pts on scoring tab  |

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## Impact and Immediacy

### Impact and Immediacy\*

| Possible Score | Applicant's Score | Agency's Score |
|----------------|-------------------|----------------|
|----------------|-------------------|----------------|

Identify impact of not completing the proposed work. Only take points for category that is 50% or greater of the Total Construction Costs.

**Major Impact** - Immediate consequence or safety concern. Example: Units off line, fire marshal citation, fire threat, no heat, falling exterior brick

**At Risk of Major Impact** - Conditions have had consequences (example, code citation), and are structural or environmental in nature.

**Moderate Impact** - Conditions likely to lead to further damage or other consequences. Example: Citation from code enforcement, further damage like moisture penetration, mold, etc.

**Minimal Impact** - Condition is satisfactory, up to industry standards, not widespread, or is a physical problem that should be corrected through routine maintenance.

|    |    |  |
|----|----|--|
| 75 | 75 |  |
| 40 |    |  |
| 10 |    |  |
| 0  |    |  |

|       |    |   |
|-------|----|---|
| Score | 75 | 0 |
|-------|----|---|

\* Calculator in Calculations tab provided for your convenience

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## Innovative and Sustainable Design

### Innovative and Sustainable Design

Applicant's  
Score

Agency's  
Score

Project must incorporate at least one of the following innovative and sustainable design features in order to get 3 points. Select "Yes" to indicate which sustainable design components apply to this project.  
Maximum of 3 points for this section.

Solar Ready  
Electric Ready  
Electric Vehicle charging ready  
All faucets, toilets, and showerheads are WaterSense labeled

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |
|  |  |

|       |   |   |
|-------|---|---|
| Score | 0 | 0 |
|-------|---|---|

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## POHP Loan and Non-State Resources/Leverage

### Proposed POHP Loan Percentage and Non-State Resources/Leverage (includes private, federal, local, philanthropic, and energy rebates)\*

Possible  
Score

Applicant's  
Score

Agency's  
Score

1) Percentage of the Total Development Cost (TDC) proposed to be funded by the POHP loan.

Less than 40%  
40.01%-50%  
50.01%-60%  
60.01%-70%  
70.01%-75%  
75.01%-80%  
80.01%-90%  
90.01% +

|       |   |   |
|-------|---|---|
| 25    |   |   |
| 15    |   |   |
| 10    |   |   |
| 8     |   |   |
| 4     |   |   |
| 2     |   |   |
| 1     |   |   |
| 0     |   |   |
| Score | 0 | 0 |

2) Did the applicant seek non-United States Department of Housing and Urban Development (HUD) Capital funds as leverage?

Yes  
No

|       |   |   |
|-------|---|---|
| 5     |   |   |
| 0     |   |   |
| Score | 0 | 0 |

\* Calculator in Calculations tab provided for your convenience

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## Non-State Resources/Leverage

### Non-State Resources/Leverage

What percentage of the Total Development Cost (TDC) is funded by POHP?

|                      |                                |                             |
|----------------------|--------------------------------|-----------------------------|
| POHP Funding Request | <input type="text" value="-"/> | Funding Request as % of TDC |
|                      | Total Development Costs (TDC)  |                             |

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## Organizational/Capacity

### Organizational/Capacity

Possible Score Applicant's Score Agency's Score

**1) Type of Public Housing for this development.**

Public Housing that has been repositioned and is no longer directly owned by the HRA/PHA/CDA and is not eligible for POHP funded with general obligation (GO) bonds.  
Properties owned by Tribal Entities, with units serving low-income persons and households and currently financed by the federal government.  
Public Housing that has been repositioned and is publicly owned and operating with 100% of the units under a Project-Based Rental Assistance Housing Payments (PBRA HAP) contract. This is eligible for POHP GO bonds.  
Public and Indian Housing (PIH) operating with a HUD Declaration of Trust (DOT) and Annual Contributions Contract (ACC).

|    |  |  |
|----|--|--|
| 25 |  |  |
| 15 |  |  |
| 5  |  |  |
| 5  |  |  |

**2) Proposed building been funded in a past POHP RFP round.**

No  
Yes

|    |  |  |
|----|--|--|
| 10 |  |  |
| 4  |  |  |

**3) Applicant has a history of managing a project of this scale.**

Yes  
No

|    |  |  |
|----|--|--|
| 10 |  |  |
| 2  |  |  |

**4) Based on application, will your organization need to make significant operational changes such as hiring additional staffing, making changes to policies/procedures, making changes in management structure, etc.?**

No  
Yes

|    |  |  |
|----|--|--|
| 10 |  |  |
| 2  |  |  |

|       |   |   |
|-------|---|---|
| Score | 0 | 0 |
|-------|---|---|

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## Community and Low-Income Renter Household Review

### Community and Low-Income Renter Household Review\*

| Possible Score | Applicant's Score | Agency's Score |
|----------------|-------------------|----------------|
|----------------|-------------------|----------------|

#### 1) Percent of cost burdened renter households in the county in which the project is located.

Refer to Demographics by County tab.

56%-100%  
46%-55%  
36%-45%  
26%-35%  
0-25%

|       |   |   |
|-------|---|---|
| 30    |   |   |
| 20    |   |   |
| 6     |   |   |
| 3     |   |   |
| 1     |   |   |
| Score | 0 | 0 |

#### 2) Percent of renter households with incomes <\$20,000 in subject Public Housing property

Documentation of resident incomes must be provided if taking points.

36%+  
31%-35%  
26%-30%  
21%-25%  
0-20%

|       |   |   |
|-------|---|---|
| 30    |   |   |
| 20    |   |   |
| 6     |   |   |
| 4     |   |   |
| 2     |   |   |
| Score | 0 | 0 |

\*Calculator in Calculations tab provided for your convenience

|             |   |   |
|-------------|---|---|
| TOTAL SCORE | 0 | 0 |
|-------------|---|---|

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## Low-Income Renter Households in subject Public Housing Property

### Low-Income Renter Households in subject Public Housing property

|                                                                      |   |                                   |   |                                                       |
|----------------------------------------------------------------------|---|-----------------------------------|---|-------------------------------------------------------|
|                                                                      | / |                                   | = |                                                       |
| Number of renter households<br>with incomes <\$20,000 in<br>building |   | Total number of units in building |   | Percent of renter households<br>with income <\$20,000 |

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## Demographics by County

### POHP Appropriations Round RFP Application Self-Scoring Worksheet

#### Demographics by County

| County Name       | Region       | Total Households (All) | Total Renter Households | Renter Households Cost Burdened | Percent of Renter Households Cost Burdened |
|-------------------|--------------|------------------------|-------------------------|---------------------------------|--------------------------------------------|
| Aitkin County     | Northeast    | 6,797                  | 1,046                   | 388                             | 37%                                        |
| Anoka County      | Metro        | 134,390                | 26,579                  | 12,490                          | 47%                                        |
| Becker County     | West Central | 14,134                 | 3,085                   | 1,195                           | 39%                                        |
| Beltrami County   | Northwest    | 17,870                 | 5,756                   | 2,248                           | 39%                                        |
| Benton County     | Central      | 16,312                 | 5,470                   | 1,675                           | 31%                                        |
| Big Stone County  | Southwest    | 2,242                  | 544                     | 182                             | 33%                                        |
| Blue Earth County | Southeast    | 27,110                 | 10,475                  | 4,731                           | 45%                                        |
| Brown County      | Southeast    | 10,926                 | 2,333                   | 844                             | 36%                                        |
| Carlton County    | Northeast    | 13,795                 | 2,816                   | 1,092                           | 39%                                        |
| Carver County     | Metro        | 39,293                 | 7,078                   | 2,962                           | 42%                                        |
| Cass County       | Central      | 12,482                 | 1,986                   | 727                             | 37%                                        |
| Chippewa County   | Southwest    | 5,206                  | 1,521                   | 592                             | 39%                                        |
| Chisago County    | Central      | 20,911                 | 2,826                   | 1,369                           | 48%                                        |
| Clay County       | West Central | 25,512                 | 8,658                   | 4,488                           | 52%                                        |
| Clearwater County | Northwest    | 3,196                  | 579                     | 210                             | 36%                                        |
| Cook County       | Northeast    | 2,672                  | 586                     | 133                             | 23%                                        |
| Crow Wing County  | Northwest    | 1,613                  | 406                     | 234                             | 58%                                        |

[Instructions](#)
[Scoring](#)
[Calculations](#)
[Demographics by County](#)

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## Thank you!

POHP Self-Scoring Worksheet Tutorial

[mnhousing.gov](http://mnhousing.gov)

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