

**MINNESOTA HOUSING FINANCE AGENCY**

**RIDER TO DECLARATION OF LAND USE RESTRICTIVE COVENANTS  
FOR LOW-INCOME HOUSING TAX CREDITS  
HIGH PRIORITY HOMELESS HOUSEHOLDS ADDITIONAL REQUIREMENTS**

- A. Annually, Owner must supply operating data in a form and manner determined by Minnesota Housing.
- B. Annually, Owner must complete and return a supportive housing assessment survey, in a form and manner determined by Minnesota Housing.
- C. Owner must verify if a household meets the definition of Long-Term Homelessness or High Priority Homeless Households (as defined below) and as necessary complete the Minnesota Housing Homeless Eligibility Form. Such documentation must be maintained in the resident file and provided to Minnesota Housing upon request.

**“High Priority Homeless Households”** means (i) Households Experiencing Long-Term Homelessness; (ii) Households at Significant Risk of Experiencing Long-Term Homelessness; or (iii) households prioritized for permanent supportive housing by the Coordinated Entry System.

**“Households Experiencing Long-Term Homelessness”** means persons, including individuals, unaccompanied youth, and families with children, lacking a permanent place to live continuously for one year or more or at least four times in the past three years. Any period of institutionalization or incarceration must be excluded when determining the length of time a household has been homeless.

**“Households at Significant Risk of Experiencing Long-Term Homelessness”** means (a) households that are homeless or recently homeless with members who have been previously homeless for extended periods of time and are faced with a situation or set of circumstances likely to cause the household to become homeless in the near future, and (b) previously homeless persons who will be discharged from correctional, medical, mental health or treatment centers who lack sufficient resources to pay for housing and do not have a permanent place to live.

**“Coordinated Entry System”** means the Coordinated Entry System defined by the Statewide Coordinated Entry standards and protocol as adopted by the local Continuum of Care.

**D. MINNESOTA HOMELESS MANAGEMENT INFORMATION SYSTEM:**

- (1) Owner agrees that it will cooperate in good faith with the Institute for Community Alliances, an Iowa non-profit corporation (“Administrator”), and any successors and/or assigns of Administrator’s rights and responsibilities regarding the Minnesota Homeless Management Information System computerized database (“HMIS”) to (a) participate in and receive any training which Administrator may require from time to time in order for Owner to be a licensed user of HMIS, and (b) satisfy other reasonable requirements which may be imposed by Administrator and Minnesota Housing in connection with HMIS.
- (2) Owner agrees that it will (a) request certain information from the individuals it serves through the Program, pursuant to Owner’s agreement with Administrator, (b) input such information into HMIS in a timely manner, and (c) run reports and test data for accuracy, as directed by the Administrator and Minnesota Housing.
- (3) Owner agrees that it will obtain any and all necessary disclosures, releases and consents in connection with the Program to permit Minnesota Housing to access information and receive periodic reports from Administrator (additional information is available at <http://www.hmismn.org>), and Owner hereby expressly permits Minnesota Housing to access any and all such information.