



Lead Safe Homes Grant Program Request for Proposal Information Session

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Agenda

2:30 – 2:35 p.m.	Welcome and Agenda
2:35 – 2:40 p.m.	Minnesota Housing Introduction
2:40 – 2:55 p.m.	Program Overview
2:55 – 3:10 p.m.	Online Application
3:10 – 3:15 p.m.	Next Steps
3:15 – 3:30 p.m.	Questions



Our Mission: The Core Purpose

Housing is foundational to a full life and a thriving state, so we equitably collaborate with individuals, communities and partners to create, preserve and finance housing that is affordable.

Why We're Here

- Housing impacts Minnesotans of all backgrounds in all corners of the state
- Housing touches all areas of life – education, health, jobs and more





Lead Safe Homes Program Overview

Lead Safe Homes Grant Program Overview

A one-time, 3-year grant program that supports making homes safer through lead testing and hazard reduction

The Dustin Luke Shields Act gives priority to funding projects in service areas with high concentrations of lead poisoning in children

Funded by state appropriations

Eligible Grantees



Nonprofit Organizations



Local Units of Government



Tribal Nations and their Tribally
Designated Housing Entities

*subgrantees are allowed

Eligible Expenses



Lead risk assessment



Remediation of lead health hazards

Identified by lead professional. Activities including abatement, encapsulation, inspections, project design, and more



Up to 10% for grant administration and education/outreach about lead health hazards

Eligible Properties, Units and Households

Eligible Properties:

- Must be in Minnesota
- Built prior to 1978
- And be occupied by an eligible household or households

Eligible Unit Types

- Single-Family (1-4 Unit) and Owner-Occupied Multifamily Units
- Multifamily Rental (5+ Units)

Eligible Households:

- In single family and owner-occupied units:
 - Household income must not exceed 80% of state or area median income (AMI)
- In multifamily units:
 - Income of at least 50% of tenant households do not exceed 60% AMI



Application Materials and Instructions

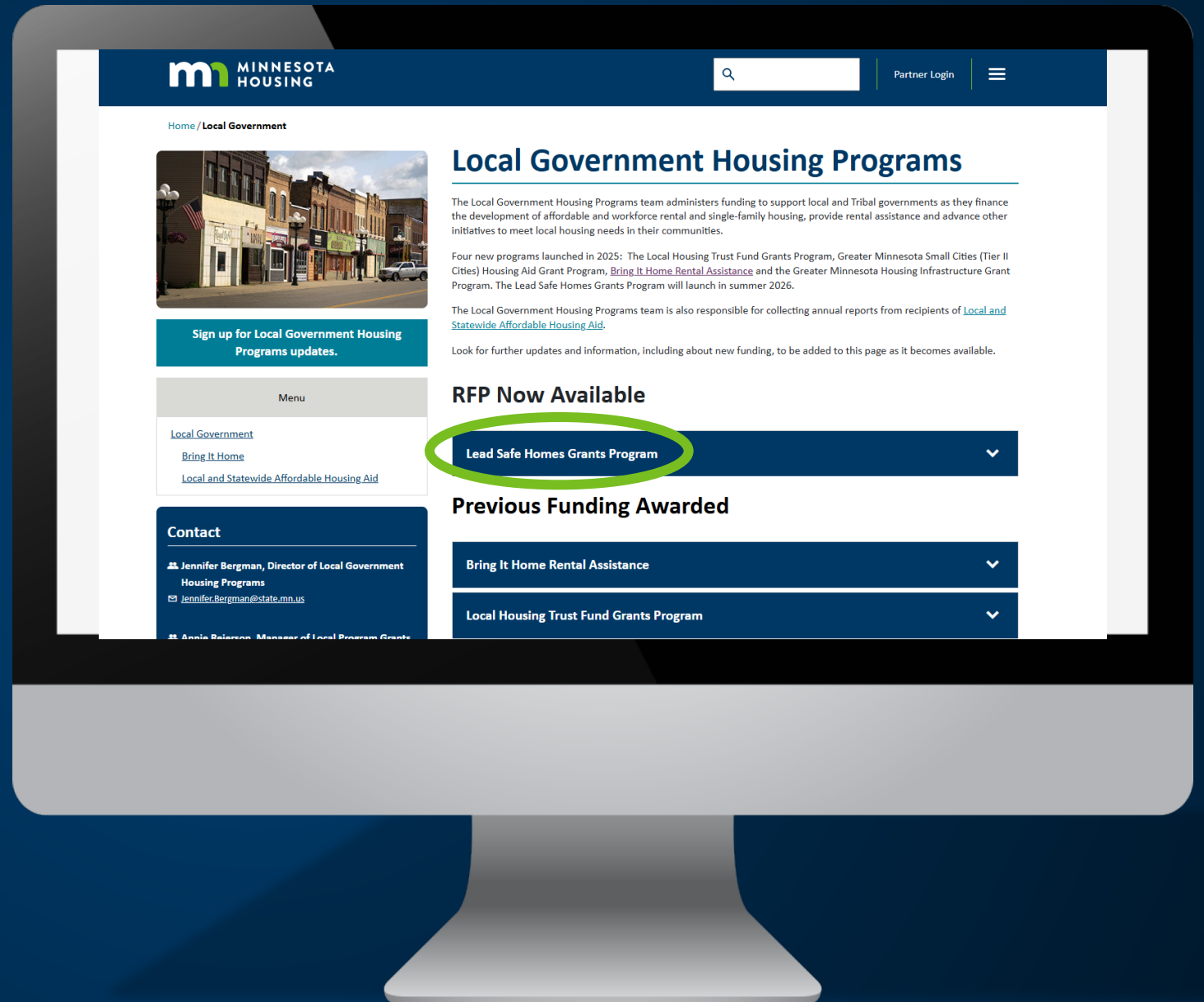
Application Components



- Can be found on the Application Reference document
- Required submittals:
 - Application (online in Cvent)
 - Project Budget
 - Project Timeline and Milestones
 - Signature Page
 - Pre-Award Risk Assessment
 - Additional Attachments (if needed)

Where to Find Application Materials

- Available on Minnesota Housing's website
- On Local Government Housing Programs page



Where to find Application Materials

RFP Now Available

Lead Safe Homes Grants Program

The Lead Safe Home Grants program will make homes safer through lead testing and hazard reduction.

RFP Application is now open. All applications will be due Wednesday, September 30, 2026 at 5 p.m. Central Time.

Available for nonprofits and local governments, the program:

- Allows funding to be used for risk assessment and remediation of lead hazards
- Prioritizes areas with a high concentration of children with lead poisoning
- Requires 50% of units in multifamily properties to be occupied by renters at or below 60% area median income
- Allows up to 10% of award to be used for administration, education and outreach about lead hazards

The \$4 million one-time appropriation and this program are known as the Dustin Luke Shields Act.

For additional details on the program, [read the program guide](#).

RFP Application Documents

RFP Application Documents

Minnesota Housing announces the availability of up to \$4 million to nonprofits and local governments under the Lead Safe Homes Program. **Applications due Wednesday, September 30, 2026 at 5 p.m. Central Time.**

Application Materials

- [RFP Application](#) (reference only)
- [Application Instructions](#) (reference only)
- [Application](#) (Cvent link)

Note: The Cvent webpage may not save partially complete answers depending on the web browser used and your organization's settings. Applicants are strongly encouraged to draft answers on a separate document and copy and paste them into the website to not lose your work.

- [Signature page](#)
- [Lead Safe Homes Budget Workbook](#)
- [Lead Safe Homes Timeline and Milestones Workbook](#)
- Pre-Award Risk Assessment Forms (not required for Tribal Nations)
 - [Nonprofit Organizations](#)
 - [Political Subdivisions](#)
- Pre-Award Risk Assessment Supporting Documents
 - Financial Documents related to the applicant organization and detailed on the Risk Assessment Form (Nonprofits Only)
 - [Internal Controls Certification—Nonprofits Organizations](#), if applicable
 - Evidence of good standing with the Minnesota Secretary of State (Nonprofits Only)
 - Certification of no convictions of felony financial crimes by a principal, along with a list of principals being certified (All applicants)

RFP Application Reference

- Questions:
 - Contact Information
 - Do you currently operate a lead program? Either describe the program or your experience with lead assessment.
 - How many households do you typically serve per year and how many households will you serve with this funding?
 - Do you have sufficient staff and contractor partnerships to complete the work?
 - Describe the needs and gaps/limitations for lead assessment or remediation in your service area.



Lead Safe Homes Grant Program Request for Proposal (RFP) Application Content

This document is for reference only. To be considered for funding, apply through the application in Cvent before **Wednesday, September 30, 2026, 5 p.m. Central time.**

About the Application

Before completing the Lead Safe Homes Grant Program [RFP Application](#), please review the [RFP Instructions](#) and [Program Guide](#) for program details, including eligibility requirements, eligible uses, definitions, and related program information.

How to Apply

Complete the [Application in Cvent](#) by **Wednesday, September 30, 2026, 5 p.m. Central time**, including all required Application Checklist items below.

Application Checklist

The following items must be completed properly and submitted for an application to meet the threshold criteria and be considered for funding:

1. Application in Cvent
2. Project Budget
3. Project Timeline
4. Application Signature Page (See Upload Instructions in the RFP Instructions)
5. Pre-Award Risk Assessment Form (Neither Tribal Nations nor Tribally designated housing entities are required to complete a PARA form.)
6. Pre-Award Risk Assessment Supporting Documents

Before You Begin: Instructions, Questions and RFP Information Sessions

Required Submittal: Budget Workbook

- Should show a clear overview of how grant funds will be used
- Notes section can be used to provide an explanation for each category

Lead Safe Homes Grant Program Application Budget		
Instructions: This budget is designed to provide a clear overview of how grant funds will be used. Applicants must submit a high-level budget outlining anticipated administrative, outreach, education, testing, clearance and remediation activities. Budgets will be evaluated for reasonableness, alignment with program goals, and capacity to carry out lead hazard control activities.		
Use the notes section to provide an explanation of how the amount for each category was calculated. Include the number, and average cost per test/certification/units remediated. If you have an existing contract with an entity that performs the activity, please put that in the notes as well.		
Applicant Name:		
Estimated Budget		
Uses	Amount	Notes
Admin/Outreach/Education (10% maximum)	\$ -	
Lead Risk Assessments	\$ -	
Lead Remediation and Abatement	\$ -	
Clearance Inspections	\$ -	
Other	\$ -	
Other	\$ -	
Total	\$ -	

Required Submittal: Timelines and Milestones Workbook

- Shows the planned timeline for the proposed program
- Will ask for date ranges, key milestones/activities, and which staff is responsible

Lead Safe Homes Timeline		
Describe your planned timeline for implementing the proposed program.		
Date Range	Key Milestones or Activities	Responsible Staff and/or Organization Partners
Ex. April-Aug 2027	Obtain Lead Risk Assessment Certification	Staff Position XYZ

Pre-Award Risk Assessment

- Local Governments and Nonprofits are required to complete the Pre-Award Risk Assessment (PARA)
 - Nonprofits have additional supporting documents as needed
- Tribal entities do not need to complete the PARA
- Fill it out, save it, submit with your application. Must be completed fully to avoid application processing delays.



Pre-Award Risk Assessment for Political Subdivisions

**Political subdivision is defined as a county, town, city, school district, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.*

Per [Minnesota Statute 16B.981](#), Minnesota Housing is required to conduct a pre-award risk assessment of potential grantees requesting grant awards of \$50,000 or more. The information submitted by potential grantees will be used to assess the risk that a potential grantee cannot or would not perform the required duties of the grant. Minnesota Housing will review the potential grantee's past performance, suspension/debarment status, and principals.

Minnesota Housing will determine whether:

1. The potential grantee would likely be able to perform the duties of the grant without additional conditions,
2. The potential grantee would likely be able to perform the duties of the grant with additional technical assistance or conditions placed on the potential grantee, or
3. There is a substantial risk that the potential grantee cannot or would not perform the required duties of the grant.

To complete this assessment, Minnesota Housing may request additional information, and that information must be provided by the potential grantee. If Minnesota Housing is unable to satisfy its concerns with a potential grantee that poses substantial risk, the potential grantee will be notified. This notification will include information on Minnesota Housing's final decision and options for the potential grantee to challenge as a contested case, the final decision.

The results of this pre-award risk assessment will not impact the scoring of the potential grantee's competitive application for grant funds.

Mandatory Organizational Review for Political Subdivisions

Respond to the following questions accurately and completely. This information will be used to determine whether a potential grantee is able to perform the duties of the grant with or without additional conditions and must be submitted in its entirety with your proposal.

1. List any state grants from the past three years that your organization has administered, including name of awarding agency, program, and dates of the grant. If none, write N/A.

☐

2. Describe your organization's recent history of performing work similar to the work proposed in your application for this grant opportunity. This may include a brief history of your organization and experience with similar grants from government or philanthropy.

☐

3. How does the scale of your grant application compare to the organization's budget for similar work the organization currently manages? In other words, describe how much the organization will need to grow to perform the duties of this grant, if awarded.

☐

4. Based on the application you are submitting, will your organization need to make significant operational changes such as hiring additional staff, making changes to policies/procedures, making changes in management structure, etc.?

☐ Yes; describe the changes that will occur to your organization's operations and how those changes will be made.

☐

☐ No

5. Is your organization currently debarred or suspended from doing business with Minnesota Housing, the State of Minnesota, or the Federal Government? **If you answer yes, this will result in disqualification.**

☐ Yes

☐ No

Certification of No Convictions of Felony Financial Crimes by a Principal

[Minnesota Statute 16B.981, subd. 2, paragraph 6](#), requires that no current principals of a potential grantee have been convicted of a felony financial crime within the last 10 years. A principal is defined as a public official, board member, or staff (paid or volunteer) with authority to access funds or determine how funds are used.

A full list of the principals for whom you are certifying must be included with your submission. Principals may include but are not limited to board members, officers of your agency, those who can access bank accounts, can sign checks, or authorize payments, have decision making authority about budgets, and participate in voting on financial related decisions.

Check the box below that applies to your organization:

Recommended Process

1. Download application materials from Minnesota Housing website:

- a) RFP Application Reference
- b) Signature Page
- c) Budget Workbook
- d) Timeline and Milestones Workbook
- e) Pre-Award Risk Assessment (if applicable)



2. Follow along with Application Instructions and Application Reference

- a) The online application in Cvent may not save partially complete answers depending on the web browser used and your organization's settings. Applicants are strongly encouraged to draft answers on a separate document and copy and paste them into the website to not lose your work.

3. Complete full RFP Application through Cvent

- a) Upload all required supporting documentation

Cvent Application Demo



Lead Safe Homes Grant Program Request for Proposal (RFP) Application

Instructions: Before completing the Lead Safe Homes Grant Program Request for Proposals (RFP) Application, please review the [Lead Safe Homes Grant Program RFP Instructions](#) for program details, eligibility requirements, eligible uses, definitions, and related program information.

Note: The Cvent webpage may not save partially complete answers depending on the web browser used and your organization's settings. Applicants are strongly encouraged to draft answers on a separate document and copy and paste them into the website to not lose your work.

To see all questions on the application, go to the [Application Reference](#) on the Minnesota Housing website.

Potential applicants are encouraged to attend a virtual information session to learn more about the application process. Information sessions will be held via Microsoft Teams Webinar on [Tuesday, August 25, 2026 at 11 a.m.](#) and [Thursday, August 27, 2026 at 2:30 p.m.](#) Registration is required.

- [Registration for Tuesday, August 25, 2026 at 11 a.m.](#)
- [Registration for Thursday, August 27, 2026 at 2:30 p.m.](#)

Both sessions will cover the same materials, so attendees only need to register for one.

Submit the application and all required documentation no later than 5 p.m. Central Time on Wednesday, September 30, 2026 to be considered for funding.

Scoring Criteria



Community Need: serving areas with high concentrations of lead poisoning in children



Community and Program Impact: funding will fill service or program gaps



Project/Program Readiness: existing systems and planning will support timely services



Grantee Capacity: relevant experience and sufficient staffing for proposed work



Timeline: realistic implementation schedule and achievable goals



Budget: reasonable costs that align with proposed activities

Next Steps and Important Dates



Final call for questions on **Friday, September 4 at 5 p.m.**



Applications due by **Wednesday, September 30 at 5 p.m.**



Selections in late 2026



Due diligence training in February/March 2027



Contracts executed in spring 2027

After Award: Program Expectations & Requirements



- Grantee requirements if selected:
 - Finalize Workplan and Budget
 - Execute Grant Contract Agreement
 - Annual Reporting
 - Ongoing Monitoring and Financial Reconciliation
 - Record Keeping

Questions?



Thank You!

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