

Notice of Contract Rent/Utility Allowance Change

Development Name: _____

Unit # _____

Dear _____:

We have received from the Minnesota Housing Finance Agency (MHFA), notification of an increase in the Contract Rent effective _____ and a change in the utility allowance effective _____.

This change **DOES** affect the amount of rent you are currently paying.

Effective _____ the following rent schedule will be attached to your Lease Agreement and most recent HUD form 50059 facsimile.

New Contract Rent	\$ _____
New Utility Allowance	\$ _____
Amount Payable by Tenant	\$ _____
Housing Assistance Payment	\$ _____
New Gross Rent	\$ _____

Please have the head of household and co-head of household sign one copy of this notice and return it to the office. You may keep the other copy for your records.

Please contact _____ at _____ if you have any questions.

Sincerely,

Management Signature

Tenant Signature

Date

Tenant Signature

Date