

Memorandum of Understanding (MOU) Review Brief

Purpose and Framework to Assist MHFA Staff in the Evaluating Supportive Housing Developments.

By using the attached Components for a Supportive Housing Memorandum of Understanding, (MOU), the Agency will achieve it's goal of promoting evidence of a mutual understanding between the parties involved with the development, including roles and responsibilities, purpose, descriptions and scope of services to be provided. **Required Components** listed are the minimum requirements that the Agency is looking for in review for the submitted MOU. **Optional Components** may be included but are not required. MHFA views an MOU as a preliminary agreement made in the very early stages of the development process that sets forth the respective plans outlining the mutual intent and role of the parties. MOU's are not meant to be a "Formal Agreement." Management and Service Agreements will be signed at a later date as the development progresses.