



**[Program] Loan Program
Loan Transmittal**

INSTRUCTIONS: Deliver a copy of this form along with the following documents as specified.

Minnesota Housing Finance Agency Upload documents into Minnesota Housing's Loan Commitment System.	AmeriNat Securely email documents to: loansetups@amerinatls.com Mail original Note to: 217 S. Newton Ave. Albert Lea, MN 56007
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BORROWER

[Borrower Full Name, 1]

[Lender Name]

[Lender Loan Number]

Minnesota Housing Lending Partner

Lending Partner Loan #

Contact Person

Contact Phone #

[Loan Number]

Minnesota Housing Loan #

Documents		Purchase Stage (within 5 days of purchase)		Trailing Documents Stage (within 120 days of loan closing)	
✓	Deliver To:	Minnesota Housing	Servicer (AmeriNat)	Minnesota Housing	Servicer (AmeriNat)
	Entire closed loan file (within 48 hours after True & Certify)	Upload copy			
	Credit Application	*	Email		
	Borrower Certifications	*	Email		
	Underwriting Worksheet	*	Email		
	Note (Endorsed to Minnesota Housing Finance Agency)	*	Mail (see address above) and Email		
	Recorded Mortgage (if secured)	*		Upload Copy	Email
	Recorded Assignment of Mortgage (if secured)	*		Upload Copy	Email
	Completed AmeriNat Monthly Automatic Payment Program Authorization form, and a void blank check or savings account deposit slip, as applicable.	*	Email		
	Certificate of Completion/Certificate of Authenticity from eSignature Vendor, if applicable	*	Email		



Incentive Rate Energy Conservation Loans & Energy Loan Plus

Documents		Purchase Stage (within 5 days of purchase)		Trailing Documents Stage (within 120 days of loan closing)	
✓	Deliver To:	Minnesota Housing	Servicer (AmeriNat)	Minnesota Housing	Servicer (AmeriNat)
	Supplemental Application for Unsecured Incentive Rate Energy Conservation & Energy Loan Plus Loans	*	Email		
	Bids & Estimates	*			

*Included in entire loan file upload to the Minnesota Housing Loan Commitment System

