

**INSTRUCTIONS:** Complete all information on this supplemental application and submit to a participating Minnesota Housing Lending Partner. The loan must be used exclusively for energy conservation improvements and cannot exceed \$30,000. Direct any questions to your Minnesota Housing Lending Partner.

**REQUIRED ATTACHMENTS:** Detailed contractor bids and/or estimates documenting the eligible energy conservation improvements

**MINNESOTA HOUSING LENDING PARTNER INFORMATION**

 \_\_\_\_\_  
 Minnesota Housing Lending Partner

 \_\_\_\_\_  
 Date of Application

**BORROWER INFORMATION**

 \_\_\_\_\_  
 First Name

 \_\_\_\_\_  
 MI

 \_\_\_\_\_  
 Last Name

 \_\_\_\_\_  
 Mailing Address

 \_\_\_\_\_  
 County

 \_\_\_\_\_  
 City

 \_\_\_\_\_  
 State

 \_\_\_\_\_  
 Zip Code

 \_\_\_\_\_  
 Square footage of home

 I plan on applying for energy rebates:  Yes  No  
 If yes, estimated rebate amount \$ \_\_\_\_\_

**Rebate Type:**  Heating  A/C  Windows  
 Other: \_\_\_\_\_

**Building Type:**
 Single Family

 Duplex

 Townhome

 Multi Family (3+ units)

**MINNESOTA DATA PRIVACY ACT/TENNESSEN WARNING**

The information requested on this Supplemental Application and the Fix Up Loan credit application will be used to help determine your eligibility for a Minnesota Housing Fix Up Unsecured Loan at a reduced interest rate, which is made possible by the Minnesota Department of Commerce. ♦

Except for your name, address, and loan amount, which are public information, all the other information that you are being asked to provide is Private Data on Individuals under the Minnesota Government Data Practices Act, Section 13.462, and Minnesota State Statutes Section 462A.065. All of this information will be provided to Minnesota Housing. Minnesota Housing will share your public and certain private data about your home improvement project with the Minnesota Department of Commerce and/or US Department of Energy to determine your eligibility for assistance and to evaluate the effectiveness of the program in reducing energy consumption. The information may also be provided to others when authorized by state or federal law.

You may decline to respond to any question or provide any of the requested information; however, if you do not provide the information, your application for the incentive interest rate will not be approved.

**Acknowledge that you have read and understand this Tennessee Warning Notice by initialing here:** \_\_\_\_\_


**The following information must be completed by your Contractor(s):**

**HEATING SYSTEM REPLACEMENT (Programmable thermostat installation required)**

ELIGIBLE SYSTEMS (select one)

- Natural gas furnace AFUE >=95**
- Propane furnace AFUE >= 95**
- Oil furnace AFUE >= 85**
- Hot water boiler AFUE >= 90** (Ensure distribution system is compatible with a condensing boiler.)
  - Natural gas
  - Propane
  - Oil

<b>System Type:</b>	<input type="checkbox"/> Furnace <input type="checkbox"/> Boiler	<b>EC Motor?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (boiler)
<b>Install Type:</b>	<input type="checkbox"/> New Install <input type="checkbox"/> Replace Existing <input type="checkbox"/> Existing Unit Failed		

<b>Existing Unit-Approx. Age:</b>		<b>Labor: \$</b>				
<b>Existing Unit-Efficiency (AFUE):</b>				<b>Material: \$</b>		
<b>New Unit-Brand:</b>					<b>Total Cost: \$</b>	
<b>New Unit-Model #:</b>						(MUST be broken out)
<b>New Unit-Efficiency (AFUE):</b>						
<b>New Unit-Nominal rating of input capacity of (Btu/h):</b>						

Company Name	License Number	Phone #
Company Address	City	State    Zip



**CENTRAL A/C REPLACEMENT (Programmable thermostat installation required)**

- Split systems; SEER >= 15 – EER >=13
- Package systems: SEER >=14 – EER >= 12
- Mini-split systems: SEER >=15, EER >=13\

<b>Install Type:</b>	<input type="checkbox"/> New Install	<input type="checkbox"/> Replace Existing	<input type="checkbox"/> Existing Unit Failed
<b>A/C Type:</b>	<input type="checkbox"/> Split	<input type="checkbox"/> Mini-split	<input type="checkbox"/> Package

<b>Existing Unit-Aprox. Age:</b>		<b>Labor: \$</b>  <b>Material: \$</b>  <b>Total Cost: \$</b> (MUST be broken out)	# of installation hours
<b>Existing Unit-Efficiency (SEER):</b>			
<b>New Unit-Brand:</b>			
<b>New Unit-Model #:</b>			
<b>New Unit-Efficiency (SEER):</b>			
<b>New Unit-Cooling Capacity (tons):</b>			

Company Name \_\_\_\_\_ License Number \_\_\_\_\_ Phone # \_\_\_\_\_

Company Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PROGRAMMABLE THERMOSTAT INSTALLATION**

<b>Done in conjunction with Heating or Cooling System:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Delivery Type:</b>	<input type="checkbox"/> Direct Install <input type="checkbox"/> Other, or Unknown	

<b>Labor: \$</b>	<b>Material: \$</b>	<b>Total Cost: \$</b>
<b># of installation hours:</b>		



**WATER HEATER REPLACEMENT**

- Gas storage units  $\geq 0.67$  EF
- Gas tankless units  $\geq 0.82$  EF w/ 2.5 gpm @77°F rise
- Electric storage units = 0.95 EF
- Electric heat pump storage unit  $\geq 2.0$  E

<b>Fuel source:</b>	<input type="checkbox"/> Electric	<input type="checkbox"/> Gas
<b>Type:</b>	<input type="checkbox"/> Tankless	<input type="checkbox"/> Storage <input type="checkbox"/> Electric Heat Pump
<b>Venting:</b>	<input type="checkbox"/> Instantaneous	<input type="checkbox"/> Condensing Storage <input type="checkbox"/> Power-Vented Storage

<b>New Unit-Brand:</b>		<b>Labor: \$</b> <b>Material: \$</b> <b>Total Cost: \$</b> (MUST be broken out)	<b># of installation hours</b>
<b>New Unit-Model #:</b>			
<b>New Unit-Tank Size (gallons):</b> (for tankless, buffer tank size)			
<b>New Unit-Efficiency (EF):</b>			

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**LIGHT FIXTURE REPLACEMENT**

- Fixtures must be Energy Star labeled.
- NOTE:** Energy Star CFL Fixtures replace less efficient incandescent fixtures, are hardwired and use pin-based lamps.

<b>Type:</b>	<input type="checkbox"/> Compact Fluorescent (CFL)	<input type="checkbox"/> Light Emitting Diode (LED)
<b>Space Type:</b>	<input type="checkbox"/> Interior Living Quarters	<input type="checkbox"/> Multi Family Common Areas <input type="checkbox"/> Exterior/Unconditioned
<b>HVAC System:</b>	<input type="checkbox"/> Heating Only	<input type="checkbox"/> Heating and Cooling <input type="checkbox"/> Heating with Cooling Unknown
<b>LED Type:</b>	<input type="checkbox"/> 20W A-Line	<input type="checkbox"/> 16W A-Line <input type="checkbox"/> 13W A-Line <input type="checkbox"/> 9W A-Line
	<input type="checkbox"/> 8W Globe	<input type="checkbox"/> 3W Globe <input type="checkbox"/> 14W PAR/Flood <input type="checkbox"/> 12 W Downlight Fixture

<b>Labor: \$</b>	<b>Material: \$</b>	<b>Total Cost: \$</b>
<b># of installation hours:</b>		



### ATTIC AIR SEALING

- Attic air sealing is a prerequisite for wall/attic insulation.
- Testing the air tightness of a home using a calibrated blower door will measure the quantity of air leakage and the effectiveness of air sealing. Blower door testing is recommended.

Pre-blower Door Reading: (if performed)	cfm <sup>50</sup>	Post-blower Door Reading: (if performed)	cfm <sup>50</sup>
Wind Exposure: <input type="checkbox"/> Well Shielded <input type="checkbox"/> Normal <input type="checkbox"/> Exposed	Building Height: <input type="checkbox"/> 1 story <input type="checkbox"/> 2 stories <input type="checkbox"/> 3 stories	Labor:\$  Material: \$  Total Cost: \$	<hr/> # of installation hours

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### INSULATION-ATTIC AND WALLS

- Attic insulation **must be combined with attic air sealing**. Final R-Value >= R-44.
- External wall cavities must be filled with insulation and **must be combined with attic air sealing**. If the cavity is to be filled with blown-in insulation, the cavity must be dense packed to 3.5 lbs/ft<sup>3</sup>.

#### Attic Insulation

Current R-Value:		Labor:\$  Material: \$  Total Cost: \$	<hr/> # of installation hours
New R-Value:			
Material:			
AFUE of Heating System:			
Total Square Footage of Insulated Attic:			

#### Wall Insulation

Current R-Value (if unknown, use R-5):		Labor:\$  Material: \$  Total Cost: \$	<hr/> # of installation hours
New R-Value:			
Material:			
AFUE of Heating System:			
Total Square Footage of Insulated Wall:			

Company Name

License Number

Phone #

Company Address

City

State

Zip

