

**Minnesota Housing  
Utility Allowance Certification**

Property Name/Number: \_\_\_\_\_ D \_\_\_\_\_

Owner: \_\_\_\_\_

This Utility Allowance Certification has been calculated by and includes supporting documentation from the following source:

- \* Average of Actual Consumption using actual utility usage data and rates for the building(s)
- \* HUD Utility Schedule Model from:  
<https://www.huduser.gov/portal/resources/utilallowance.html>
- \* Energy Consumption Model using an energy and water and sewage consumption and analysis model from a properly licensed mechanical engineer

By signing below, Owner hereby certifies that the documentation is complete and accurate regarding utility costs associated with the above named property. Owner understands that Minnesota Housing may require additional information to substantiate the allowances provided. Owner also certifies to the following:

1. I am an authorized signor for the above named Owner of the property.
2. I have personally reviewed the documentation provided for this Utility Allowance.
3. The Average of Actual Consumption has been calculated in accordance with HUD's Multifamily Notice 2015-4, or its successor notice.
4. The HUD Utility Schedule Model uses rates that are no older than the rates in place 60 days prior to the beginning of the 90-day period before utility allowances can be used in determining the gross rent.
5. The Energy Consumption Model was completed by a mechanical engineer properly licensed in the State of Minnesota or a RESNET certified HERS rater, and at a minimum takes into account specific factors including, but not limited to, unit size, building orientation, design and materials, mechanical systems, appliances, and characteristics of the building location and available historical data. Utility rates are based on local rates and utility supplier(s) for the above property and are no older than the rates in place 60 days prior to the beginning of the 90-day period before utility allowances can be used in determining the gross rent. This engineer or HERS rater and Owner are not related within the meaning of IRC section 267(b) or 707(b).
6. Estimates are based only on utilities that are metered to residents where residents receive a monthly bill specific to usage in their unit.

Based on the supporting documentation, I certify that the correct combined monthly average utility estimates for the above named project are as listed on the attached Utility Allowance Information form(s).

\_\_\_\_\_  
*Print Signor's Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Minnesota Housing  
Utility Allowance Certification**

Utility Allowance based on Average of Actual Consumption or HUD Utility Schedule Model was compiled by (if different than person signing above):

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Date*

**Engineer's or HERS Rater's Certification (required only when the Energy Consumption Model is used)**

I hereby certify that I am a:

- \* mechanical engineer properly licensed in the State of Minnesota
- \* RESNET Certified HERS Rater

I certify that the Energy Consumption Model complies with the minimum requirements in #5, above, and that I am not related to Owner within the meaning of IRC section 267(b) or 707(b).

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*License or Certification No.*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Company Name*