Instructions for Completing the 20YCE Template

General Conditions, Overhead, and Profit are only required for Critical Needs and Year 1 items. It may be included in subsequent years at the preparer’s discretion. Rational: Critical Needs and Year 1 must reflect the proposed rehab scope of work, which typically requires a General Contractor. Work in years 2-20, which typically include maintenance and repair, may be provided without a General Contractor.

Note: This capital expenditure template should be an “as-is”, pre-rehabilitation condition analysis.

Note: The template is formatted to print on a horizontal, 17”x11” sheet.